Baxter, Frances, Collection, 1912-1981

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Frances Baxter Collection

Collection Number: MS 141

Title: The Frances Baxter Collection

Name and Location of Repository: Pittsburg State University, Special Collections & University Archives, Pittsburg, Kansas

Dates: 1912-1981

Collection Size: 7.4 linear feet

Creator: Frances Baxter

Scope and Content: This collection gives an overview of Baxter's education at Pittsburg State University, her professional positions, and organizations she in which she was involved, and her many travels. The collection includes materials that Baxter saved over the years and reflect life and culture of both Mexico and Southeast Kansas from the late 1910s to the 1980s.

Access Restrictions: This collection is open for access

Languages: English; Spanish

Biographical Note: Frances B. Baxter was born on Feb. 27, 1903, in Vernon County, Missouri, to Brewster Ross and Anna Mary Neichols Lawrence. She graduated from Hume High School and Kansas State Teachers College, now Pittsburg State University. Between the 1920s and 1940s Mrs. Baxter received several degrees from KSTC. After additional studies at the National University of Mexico in Mexico City in 1948, she received her master's degree in 1949 from the Kansas State Teachers College. She married E. Victor Baxter in 1927. She taught school in Cherokee, Kansas, and in the Art Department at the Kansas State Teacher’s College in 1947-1948. For two years, she worked in the treasurer’s office at the County Courthouse in Girard, Kansas. In the 1940s, Mrs. Baxter and her husband established the Pittsburg Broadcasting Company and KOAM Radio. She was chairman of the board of both KOAM Radio and KOAM TV at the time of their sales in the 1980s. Mrs. Baxter was a member of the First United Methodist Church since 1930, a member of Lamba Phi Delta Sorority, American Association of University Women, the Precepter Laureate Chapter of Beta Sigma Phi and a former member and past president of the Friday Study Club. Vernon Baxter died Feb. 24, 1975. Frances Baxter died on Aug. 24, 1989, at Mt. Carmel Medical Center and willed her body to the University of Kansas Medical Center for medical research.

Series: There are 19 series in this collection: Correspondence, Personal Papers, Organizations, Education, KOAM, Publications, Programs, Guidebooks, Press Releases, Advertisements, Photographs, Music, Art, Maps, Recipes, Clippings, Miscellaneous, Scrapbooks and Oversized.
The **Correspondence** series contains both personal and professional letters to and from Baxter. There is a catalog of Christmas cards that Baxter may have purchased. There are also newsletters and advertisements. This series is arranged chronologically.

The **Personal Papers** series includes biographical data on Baxter, her teaching certificates, and receipts. The most biographical information within this series is in the diaries and address books.

The **Organizations** series contains materials from organizations Baxter was involved in, particularly Greek societies, and Christian organizations. This series is arranged alphabetically and then chronologically.

The **Education** series includes materials on Baxter’s education and materials for the courses she taught. This series includes notes Baxter took for her own classes and then some notes from her own lectures and classes. The notes are mainly from literature and art courses. There are some textbooks that Baxter used and some that she consulted.

The **KOAM** series consists of a script from a broadcast and an example of their letterhead.

The **Publications** series includes journals, books, pamphlets, magazines, articles, poetry, art books, and miscellaneous pieces. The journals and books deal mostly with educational themes whereas the magazines relate more to travel and tourism. There are three small books of poetry, and one printed poem. This series is arranged by item and then chronologically.

The **Programs** series consists of programs for concerts and plays that were mostly preformed at the Kansas State Teacher’s College. The second largest group within this series are travel brochures. This series is arranged chronologically.

The **Guidebooks** series includes guides from several different tourist spots in the United States and Mexico. This series is arranged chronologically.

The **Press Releases** series includes press releases from a Mexican newspaper.

The **Advertisements** series consists of advertisements for art products, book lists, and a variety of different products, ranging from lightbulbs to medicine.

The **Photographs** series includes loose and framed photographs, negatives, and slides. This series is arranged chronologically.

The **Art** series consists of reproductions of paintings and drawings.

The **Music** series contains two music books, song lyrics and song books, and fragments of sheet music.

The **Maps** series contains highway maps of many states in America, and the Caribbean.
The **Recipes** series includes recipes from “Homemakers” television shows, and from packages of different ingredients.

The **Clippings** series contains newspaper articles from both local and national newspapers, featuring both local and major national events. There are also clippings from Mexican newspapers. This series is arranged chronologically.

The **Miscellaneous** series includes order forms from Baxter Lumber and Mercantile Company, notes, calendars, holiday favors, and some random objects.

The **Scrapbooks** series contains nineteen scrapbooks. These scrapbooks document Baxter’s high school and university days, and her many hobbies. Many of the scrapbooks include a folder to hold loose papers from the scrapbooks. All but one of the scrapbooks are in their original binding. The scrapbooks are arranged chronologically, while the loose pages are kept in their original order.

The **Oversized** series consist of art and Christmas books, and three scrapbooks with folders containing loose pages.

**Folder List**

**Box 1**

**Correspondence**
- f. 1 1924 – 1959
- f. 2 circa 1960 – 1989
  - Christmas Cards (1970)

**Personal Papers**
- f. 3 Biographical Information
  - Two Diaries
  - Address Books / Diaries (1955-1967; undated)
- f. 4 Papers within Address Books
- f. 5 Teaching Permits (1941-1944)
- Receipts

**Organizations**
- f. 6 Alpha Mu Gamma – Kappa Delta Phi
- f. 7 Kappa Phi
- f. 8 Ladies Reading Club – Y. W. C. A.

**Education**
- f. 9 Public School Notebooks
- f. 10 Notes for Classes
- f. 11 Notes for Classes
- f. 12 Notes for Art Classes
- f. 13 Notes for Latin Literature
Box 2

- f. 14 Notes for Literature
- f. 15 Notes for Scandinavian Literature
  - Notebook
  - Textbooks
- f. 16 Books for Art Classes

KOAM

- f. 17 Letterhead
  - Broadcasting Script

Publications

- *The Mentor*, vol. 12, no. 8, Sept. 1924.
- *Le Manuscrit Autographe*, no. 41, 1933.
- Pelsma, John R. *Lessons in Public Speaking and Oral Reading for Class or Private Drill*. Pelsma. 1916.

- f. 18 Motivational Books

Informational Guides to Native Americans of Eastern Oklahoma

- Foster, Richard L. *These Seventy-Seven Years: The History of the First Baptist Church, Fairland, Oklahoma, 1892-1969*. Foster. 1969.
- *Grand Lake O’ the Cherokees*.
- *Australia*.
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Box 3
f. 19 Articles (1944 – 1969; undated)
f. 20 Poetry
f. 21 Art Books
f. 22 Miscellaneous

Programs
f. 23 1925 – 1933
f. 24 1934 – 1939
f. 25 1940 – 1947
f. 26 1950 – 1980; undated
f. 27 Undated

Guide Books
f. 28 Undated

Press Releases
f. 29 circa 1955 – circa 1957

Advertisements
f. 30 Art Books
f. 31 Products

Photographs
f. 32 1951 – 1952
f. 33 Undated

Box 4
f. 34 Undated
f. 35 Negatives
f. 36 Slides
f. 37 Slides

Art
f. 38 Undated reproductions

Music
f. 39 Music Books
   Lyrics
   Sheet Music
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Maps
f. 40 Large Maps
f. 41 Folded Maps
f. 42 Folded Maps

Recipes
Box of recipes
f. 43 Homemakers TV Shows and Package Recipes
f. 44 Homemakers TV Shows and Package Recipes

Clippings
f. 45 1919 – 1959

Box 5
f. 46 1960 – circa 1966
f. 47 1970 – 1976
f. 48 1981; undated

Miscellaneous
f. 49 Order forms for Baxter Lumber and Merc. Co.
   Notes
   Calendar
f. 50 Calendar
   Notes
   Holiday Favor
f. 51 Combs

Box 6
Scrapbooks
1917 – 1921
1924 – 1926
f. 52 Loose pages in Scrapbook 2
1925
1931 - 1933
1936 - 1945
f. 53 Loose pages in Scrapbook 5
f. 54 Loose pages in Scrapbook 5
1943 - 1944
1946
f. 55 Loose pages in Scrapbook 7

Box 7
1953 – 1956
1956
f. 56 Loose pages in Scrapbook 9
1960
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f. 57  Loose pages in Scrapbook 10
1960 - 1961
f. 58  Loose pages in Scrapbook 11
1965
1967
f. 59  Loose pages in Scrapbook 13
f. 60  Scrapbook 14
f. 61  Loose pages in Scrapbook 14
f. 62  Loose pages in Scrapbook 14

Box 8
1967
1966 - 1968
f. 63  Loose pages in Scrapbook 15
1972
f. 64  Loose pages in Scrapbook 16
1973
f. 65  Loose pages in Scrapbook 17
Undated
f. 66  Loose pages in Scrapbook 18
Undated
f. 67  Loose pages in Scrapbook 19
f. 68  Loose pages in Scrapbook 19

Oversized
Art books
Christmas books
Scrapbooks (1945-1961)