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Minutes

Belle Provorse

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MINUTES

The Administration Council met in the President's Office at 3:00 o'clock, November 29, 1937.

Members present:

Dr. McNeil	Dean Small
Miss Nevins	Prof. Shirk
Miss Roseberry	Dr. Heckert
Miss Nation	Dr. Pyle
Dean Mitchell	Dr. Lyerla
Dr. Street	Mr. Stonecipher
Dr. Pease	Mr. Guthridge
Miss Bowman	Dr. Dellinger
Dr. Weede	Mr. Pelsma

Members absent:

Dr. McCray	Dean Trout
Miss Marshall	Dr. Bawden

The President reiterated his former statement that the Institution has less money with which to operate this year than last and, therefore, reminded the Council that no increase in courses should be asked unless absolutely necessary.

Art

Motion by Professor Shirk, seconded by Dr. Lyerla, that the following recommendation of the Art Department be approved, carried:

Add a new course, "Advanced Poster and Advertising," No. 159, 2 hours credit.

Biological Science

Motion that the following recommendation of the Biological Science Department be approved, carried:

Discontinue "Animal Biology," No. 1, 3 hours credit.
Discontinue "Plant Biology," No. 2, 3 hours credit.
Add a new course, "General Biology," No. 5, 5 hours credit.

Motion by Professor Shirk, seconded by Mr. Guthridge, that the matter of designating such courses as will count or will not count in group requirements be referred to the Educational Policies Committee, carried.

Motion by Professor Shirk, seconded by Mr. Pelsma, that the following recommendation of the Commerce and Business Administration Department be approved, carried:

The words, "Business Law" under Elective Group; Page 64, be changed to the word, "Commerce".

English Language and Literature

Motion that the following recommendation of the English Language and Literature Department be approved, carried:

Freshman course, "Grammar", No. 11, to be changed to Sophomore course, "Grammar", No. 51.

Sophomore course, "Short-Story Writing", No. 62, to be changed to Junior-Senior course, "Short-Story Writing", No. 162.

Junior-Senior course, "Chaucer", No. 110, to be changed to Graduate course, "Chaucer", No. 325.

"Grammar", No. 119, to be changed to read "Philology of Grammar", No. 120.

Senior-Graduate course, "Expository English", No. 242 to be changed to Graduate course, "Expository English", No. 342.

Eliminate "Philology", No. 140, 3 hours credit.

Eliminate "Old English", No. 210, 3 hours credit.

Eliminate "Beowulf", No. 310, 3 hours credit.

It was suggested that Dr. McNeil designate the seven hours of Survey Courses required in the minor.

Foreign Language

Motion that the following recommendation of the Foreign Language Department be approved with the understanding that not more than one of the added courses be given in any one semester, carried:

Add a new course, "Survey of Spanish Literature", No. 105, 3 hours credit. Prerequisite 52.

Add a new course, "Spanish Novel", No. 120, 3 hours credit. Prerequisite 52.

Add a new course, "Spanish Theater", No. 125, 3 hours credit. Prerequisite 52.

Discontinue "Foreign Language Teaching Materials", No. 148. This course is to be included in No. 149.

"The Teaching of Foreign Languages", No. 149, 2 hours credit to be changed to 3 hours credit.

President called Dr. Pease's attention to the fact that his staff is now carrying a full load and that the recommended courses though approved by the Council must be given with no overloading of schedule in the Department.

Geography

Motion that the following recommendation of the Geography Department be approved, carried:

- Add a new course, "Australasia", No. 115, 2 hours credit.
- Add a new course, "Asia", No. 154, 3 hours credit.

Library

Motion that the recommendation of the Librarian showing no changes for the coming catalog be approved, carried.

Mathematics

Motion that the following recommendation of the Mathematics Department be approved, carried:

"Teaching of Mathematics", No. 149, 2 hours credit to be changed to 3 hours credit.

Discontinue "Theory of Equations", No. 120, 3 hours credit. The work of this course is to be divided into two 2-hour courses as follows:

- "Advanced College Algebra", No. 130, 2 hours credit.
- "Theory of Equations", No. 212, 2 hours credit.

"Theory of Probability", No. 215, 2 or 3 hours credit to be changed to 2 hours credit only.

Physical Education for Men

Dr. Weede brought up changing of the name of the Department. The President suggested that this be referred to the Educational Policies Committee.

Motion that the following recommendation of the Department of Physical Education for Men be approved, carried:

- Add a new course, "Safety Education", No. 30, 2 hours credit.
- Add a new course, "Physiology of Exercise", No. 80, 2 hours credit.

"Organization and Administration", No. 176, to be changed to "Organization of Physical Education and Tests", No. 177.

Physical Education for Women

Motion that the following recommendation of the Department of Physical Education for Women be approved, carried:

Add a new course, "Safety Education," No. 30, 2 hours credit.

Add a new course, "Physiology of Exercise," No. 80, 2 hours credit.

"Organization and Administration," No. 176, to be changed to "Organization of Physical Education and Tests," No. 177.

Add a new course, "Methods and Materials in Health Education," No. 269, 2 hours credit.

Speech

Motion that the recommendation of the Head of the Department of Speech showing no changes for the coming catalog be approved, carried.

Psychology and Philosophy

Motion that the following recommendation of the Department of Psychology and Philosophy be approved, carried:

On Page 158 omit the paragraph entitled "The Master of Science Degree in Psychology and Philosophy."

The Administrative Council adjourned to meet at 3:00 o'clock, November 30, 1937.

Belle Provorse, Secretary