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## Memorandum to All Banders, 43

George M. Jonkel

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January 9, 1981 MEMORANDUM Received 16 Jan. 1981. tion of his banding site into each computer record. Since a narrative description is needed for the "Certificate of Appreciation" and the

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assigning to each 10-minute block of latitude and longitude the name of FROM : Chief, Bird Banding Laboratory

Office of Migratory Bird Management

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SUBJECT by: 1. EOY Report work should edunin-01 does not eman ent dem been

2. Subpermittees' current names and addresses

3. Banding tabulation for 1979

Banding station locations listing

5. Do not use FWS bands on resident game birds

aredness 6.8 Banding locations in computer files who save and by the semonth

7. Northeastern and Eastern Bird Banding

Associations annual meetings
Farewell from Libby Caldwell

- Enclosed is your End-of-the-Year Banding Report form (EOY). Please complete and return this form immediately. It is due in the Bird Banding Laboratory not later than January 31, 1981.
- 2. Also enclosed are listing copies of subpermittees' names and current addresses. These apply only to masters who have subpermittees. Discrepancies should be reported preferably along with your End-of-the-Year Banding Report. The of successful moreon of semicenes of another red
- 3. A species tabulation of your 1979 banding accomplishments is enclosed if any banding was done under your permit and the banding data were in our files by November 1980. This is a check for accuracy of data in addition to Bird Banding Laboratory clerks', biologists' and computer edits. Please compare the listing data against your records and advise us of any discrepancies. Rebanded birds are not included in the summary and a double-banded bird is counted as one bird.
- An original and one copy of your banding locations are enclosed if locations were entered into our computer system by August 31, 1979. Please scrutinize each location carefully and return one corrected copy at your earliest convenience. You should consider the comments in paragraphs (2) and (3) on page 4-8 of the  $\underline{\text{Bird}}$   $\underline{\text{Banding Manual}}$  to see if you can consolidate different locations in the same ten-minute block (see MTAB-31).
- 5. FWS bands should not be used on resident game birds. As appropriate, State or private bands may be used after State authorization is received.

- 6. The volume of data now being processed through the Bird Banding Laboratory makes it impossible to enter the bander's narrative description of his banding site into each computer record. Since a narrative description is needed for the "Certificate of Appreciation" and the "Report to the Bander" card, a "gazetteer" file was constructed by assigning to each 10-minute block of latitude and longitude the name of some town or prominent geographical feature easily located on a State or Provincial road map. The banding location on the Report to the Bander card and Certificate of Appreciation indicates that the bird was banded "near" that location. The finder can then locate this area on a standard road map. The name for each 10-minute block should apply to all banding activities which have or will occur in that block.
- 7. The 1981 Annual Meeting of the Northeastern Bird-Banding Association will be held May 1-3 at Plymouth, Massachusetts, at the invitation of Manomet Bird Observatory. Program details will be sent to NEBBA members, and others interested may write to George A. Clark, Jr., Box U-43,

The 1981 Annual Meeting of the Eastern Bird-Banding Association will be held at the Gateway Motel and Inn, Ocean City, Maryland on April 3-5. For further information contact the registrar, Ms. Charl E. Warburton, Mine Road, Hopewell, NJ 08525.

8. So Long Bird Banders! By the time you receive this, I will have resigned my full-time position in the Lab to assume full-time duties at home with my family. I have enjoyed my 7-1/2 years dealing with you by letter, phone or sometimes in person. Goodbye to all of you. Libby Caldwell, Management Assistant. A species tabulation of your 1979 banding accomplishments is en-

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Enclosures