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PITT STATE GUIDE

1960-1961



KANSAS STATE COLLEGE OF PITTSBURG
PITTSBURG, KANSAS

STUDENT
HANDBOOK

1960-1961

FOREWORD

Kansas State College of Pittsburg will be of primary importance to you during the coming months and years. To use the opportunities of the college to best advantage you must know the college well. This booklet is designed to present important areas of information about Kansas State College of Pittsburg.

The material contained here has been selected as that information most necessary for people at the college. It is a resource book and should be available at all times for reference. More complete information is available in the general catalogue or from the various administrative offices of the college such as the Office of the Director of Admissions and Registrar, Dean of Instruction, Dean of Men, Dean of Women, or the Administrative Assistant to the President.

The information contained here is of particular importance to new members of our college community and new students should refer to it whenever they are in doubt about some procedure or some information concerning the college. Keep the booklet ready at hand at all times. It is our hope that you will use this book often and that its use may help you to have a rewarding and profitable experience while at college. We bid you welcome.

COLLEGE CALENDAR

First Semester 1960-1961

September 12-14, Monday, Tuesday, Wednesday..... Enrollment
September 15, Thursday..... Classwork begins
September 17, Saturday..... Last day for full fee refund
September 26, Monday..... Last day for late enrollment
September 30, Friday..... Final day for dropping course
October 22, Saturday..... Last day for one-half fee refund
November 14, Monday..... Midsemester
November 23, Wednesday, 12:00 noon..... Dismissal for Thanksgiving
November 28, Monday..... Classwork resumed
December 17, Saturday, after classes..... Dismissal for Christmas
January 2, Monday..... Classwork resumed
January 20, Friday..... Final examinations begin
January 28, Saturday..... Semester closes

Second Semester 1960-1961

February 1, 2, Wednesday, Thursday..... Second semester enrollment
February 3, Friday..... Classwork begins
February 7, Tuesday..... Last day for full fee refund
February 15, Wednesday..... Last day for late enrollment
February 21, Tuesday..... Final date for dropping course
March 2, Thursday..... Commemoration Day
March 14, Tuesday..... Last day for one-half fee refund
March 29, Wednesday, after classes..... Dismissal for Easter
April 5, Wednesday..... Classwork resumed
April 5, Wednesday..... Midsemester
May 1, Monday..... Final date to apply for degrees
May 1, Monday..... Final date for first draft of thesis and Ed. S. project
May 22, Monday..... Final date for submission of thesis
..... and Ed. S. project
May 25, Thursday..... Final examinations begin
May 30, Tuesday..... Memorial Day, vacation
June 4, Sunday..... Baccalaureate Service
June 5, Monday..... Commencement

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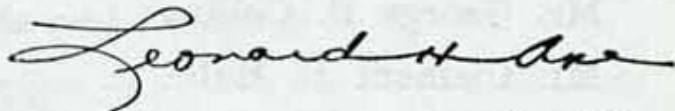
LEONARD H. AXE
President

**To the Students of
Kansas State College of Pittsburg**

It is my pleasure to welcome those of you who are enrolling in KSC for the first time. We who are already here—faculty, administration, citizens of the community—hope you will find your college experience on the campus and in the community enjoyable as well as beneficial.

Formal education is the focal point of your college life, but the learning process should not be confined exclusively to the classroom. All of you not only have the opportunity but the obligation to broaden your education by participating in the different extracurricular activities made available by and through the college: the athletic events, the campus political life, the public lectures and discussions, the concerts, the dramatic presentations, the organizations, and last but not least, the association with fellow students.

You and only you can obtain your education. But as academic and personal problems arise in this 24-hours-a-day process of getting an education there will be standing behind you a friendly corps of faculty, advisers, counselors, and fellow students. Never hesitate to seek help, and you will never need look far for it.

A handwritten signature in cursive script, reading "Leonard H. Doe".

President

THE COLLEGE

Kansas State College of Pittsburg was established in 1903 by the State Legislature and was placed under the authority of the Board of Regents. Since its founding for the purpose of preparing teachers of the practical arts, it has grown to be a general college and now offers curricula in Science, Technical Work, Business Administration, Home Economics and all areas of Teacher Education. Many students take courses to prepare them to enter professional schools such as law, medicine and dentistry. The Board of Regents names a President who in turn selects faculty and staff to carry out the purposes and objectives of the college. All these people are ultimately responsible to the citizens of the state and their first duty is to serve you, the students at Pittsburg State.

BOARD OF REGENTS

Mr. Ray R. Evans (Chairman)	Kansas City
Mr. Whitley Austin	Salina
Mr. Claude C. Bradney	Columbus
Mr. George B. Collins	Wichita
Mr. Clement H. Hall	Coffeyville
Mr. Charles V. Kincaid	Independence
Mr. Leon N. Roulier	Colby
Mr. Russell H. Rust	Topeka
Mr. Harry Valentine	Clay Center
Mr. Hubert Brighton, (Secretary)	Topeka

ADMINISTRATIVE OFFICERS

LEONARD H. AXE, A.B., LL.B., S.J.D., LL.D.,
President

REES H. HUGHES, A.M., LL.D.,
President Emeritus

DENMAR A. COPE, A.B., J.D.,
Administrative Assistant to President

ALVIN H. PROCTOR, B.S., M.S., Ph.D.
Dean of Graduate Studies

WILLIS L. TOMPKINS, B.S., M.B.A., Ph.D.
Dean of Instruction

MARY R. MOORE, B.S., M.S., Ed.D.,
Dean of Women

RALPH W. WRIGHT, B.A., M.A., Ph.D.,
Dean of Men

C. RAY BAIRD, B.A., M.A., Ed.D.,
Director of Admissions and Registrar

CLIFFORD E. BEOUGHER, B.S.,
Business Manager

LEMOINE B. CARLYON, B.S., M.S.,
Plant Superintendent

CHAIRMEN OF DEPARTMENTS

- DAVID G. BARRY, Ph.D. Room 115, Carney Hall
Department of Biological Science
- WILLIAM A. BLACK, Ph.D. Room 215, Russ Hall
Department of Education and Psychology
- LELAND D. BOONE, M.S. Room 212, Mechanical Arts
Department of Non-College Vocational Education
- LT. COL. JAMES W. BRANDON, M.A. Rm. 214 Mechanical Arts
Department of Military Science
- DUDLEY T. CORNISH, Ph. D. Room 316, Russ Hall
Department of Social Science
- EVA LOUISE GIBSON, A.M. Room 100, Home Economics
Department of Home Economics
- PRENTICE E. GUDGEN, A.M. Second Floor Gymnasium
Department of Physical Education
- LEON C. HECKERT, Ph. D Room 206, Carney Hall
Department of Physical Science
- MILLARD M. LAING, Ed.D. Room 103, Music Hall
Department of Music
- FLOYD R. MEYER, Ed.D. Room 103, Library
Department of Library Science
- HAROLD W. PORTER, Ph.D. Room 1, Industrial Arts
Department of Industrial Education and Art
- RONALD G. SMITH, Ph.D. Room 301, Russ Hall
Department of Mathematics
- ROBERTSON I. STRAWN, Ph.D. Room 305, Russ Hall
Department of Language and Literature
- RALF J. THOMAS, Ed.D. Room 402, Russ Hall
Department of Commerce and Business Administration

LOCATION OF MAIN OFFICES

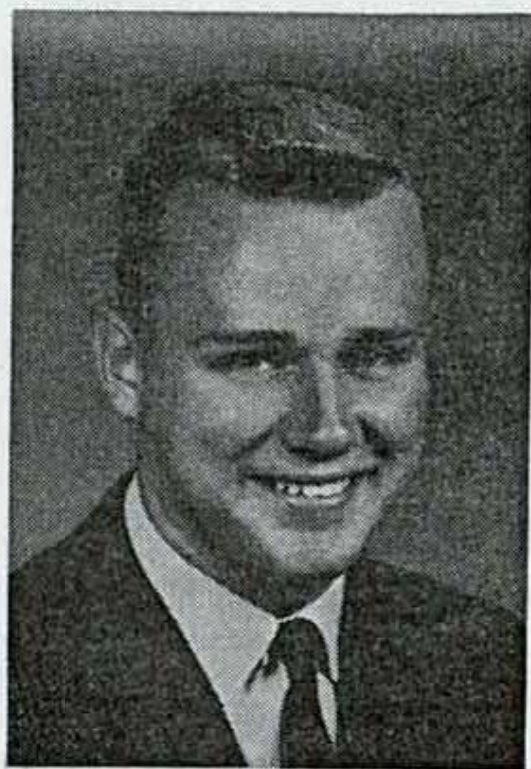
President.....	Room 205, Russ Hall
Administrative Assistant.....	Room 204, Russ Hall
Business Office.....	Room 208, Russ Hall
Dean of Instruction.....	Room 108, Russ Hall
Dean of Graduate Studies.....	Room 203, Russ Hall
Dean of Men.....	Room 115, Russ Hall
Dean of Women.....	Room 115, Russ Hall
Duplicating Office.....	Room 410, Russ Hall
Extension Office.....	Room 110, Russ Hall
Guidance Bureau.....	Room 117, Russ Hall
Health Center.....	Room 100, Carney Hall
Housing Office.....	Room 112, Russ Hall
Mailing Room.....	Room 106, Russ Hall
Placement Bureau.....	Room 218, Russ Hall
Registrar.....	Room 103, Russ Hall
Student Center Manager.....	First Floor, Student Center
VA Office.....	Room 212, Mechanical Arts

ACADEMIC OBJECTIVES

The academic and intellectual development of its students is the first purpose of Kansas State College of Pittsburg. All undertakings at the college must make a contribution to this first purpose. The value of any activity which you undertake at college should be judged in terms of its contribution to your intellectual development.

Dean Willis L. Tompkins is the administrative officer directly responsible for the academic program of the college. This program is designed to (1) promote the intellectual growth of the students that they may enjoy a more satisfying and civilized life experience and (2) develop in the student competencies by means of which he may earn a living.

Students regularly enroll in fifteen academic hours of work during each semester, although students who have made above average grades may enroll for up to eighteen hours. Regulations concerning academic aspects of college life will be found on page 52 of this booklet. Details about such subjects as course offerings, degrees granted, and requirements for graduation may be found in the general catalogue of the college.



RON MARQUARDT
*President of
Student Assembly*
1960-1961

STUDENT GOVERNMENT

Officers

President..... Ronald G. Marquardt

Vice-Presidents:

Student Government..... David Crockett

Educational Affairs..... Robert Strahan

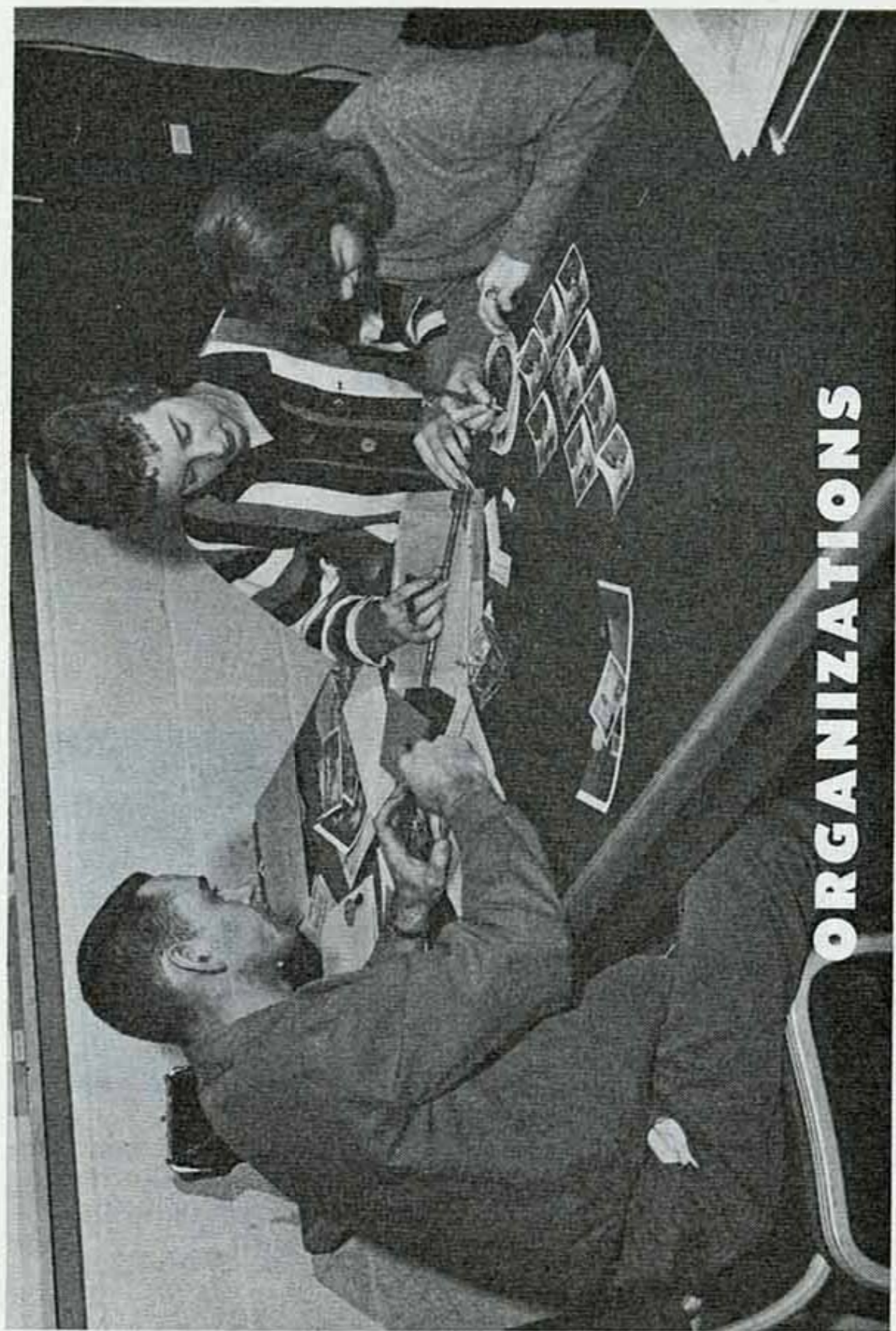
Student Affairs..... Joyce Cottom

Human Relations..... Richard E. Sullivan

The Student Assembly is the student governing body of the college. It is a representative body named at a general election by the voting members of the student body. It is composed of the following voting members: President, four vice-presidents, four class presidents, four Student Assembly representatives, one from each class, one representative from the Graduate students, one representative from the Vocational Students and twelve representatives elected from the entire membership of the student body.

Non-voting members include the Parliamentarian, the Collegio representative and two faculty sponsors selected by the Assembly.

Elections are held for all elective officers on the third Wednesday in April except in the case of the freshman class officers which will be held no later than November 1, of each year.



ORGANIZATIONS

ORGANIZATIONS

Any group of students with a common interest may form an organization to further that interest. When a constitution and a set of by-laws have been drawn to indicate the objectives and procedures of the organization these must be submitted to the student council. If this council feels that the objectives and proposed activities are worthy and in keeping with the objectives of the college, the constitution and by-laws may be accepted and the organization may become an official organization of the college.

General Organizations

Certain organizations of the college have membership drawn from large groups of people. These people may have very diverse interests and be part of the organization as a consequence of such facts as their place of residence.

Dormitory Judicial Council

Advisor: Dr. R. C. Welty

Justice is administered within the residence halls for men by a Dormitory Judicial Council. **Dr. Welty** of the Social Science Department acts as advisor and consultant to this important organization. The Council is composed of representatives named from each residence hall. Through the functioning of the judicial council the men who live in residence halls are given the opportunity to control their living situation so as to make it the best possible environment for education. Residents have the responsibility of creating such an environment and of using student government instruments to accomplish this.



Associated Women Students

Advisors: Dr. Mary Moore, Mrs. Mary Hankammer

A. W. S. is the women's governing body of which every regularly enrolled woman student is a member. This organization works to help unify the women students, to provide opportunities for leadership, to encourage activities, and to govern the women on campus. It is belief that every woman should take advantage of her cultural and scholastic heritage to learn her future roles of leadership and responsibility in the community through the valuable experiences offered to her as an active participant in A.W.S.

The Executive Council is composed of women nominated by the Nominating Committee and elected by the women of the student body in the general election held each spring. The slate for the Executive Council is set up according to qualifications described in the By-Laws. Representatives to the Women's Council are elected by the Women's Residence Halls. Town girls and girls living in approved housing also have representatives.

The Judiciary Council is composed of two girls representing each scholastic classification. They are nominated by the nominating council and elected by a general election. Their purpose is to hear and try infractions of rules of women students.

The Nominating Committee and various standing committees are elected by the Women's Council.

1960-1961 A.W.S. Officers

President—Jeanne Chambers

First Vice-President—LuAnna Divine

Second Vice-President—Ruth Lemming

Corresponding Secretary—Carol Kazmierski

Treasurer—Marilyn Coleman

Recording Secretary—Janet Gosch

All-Campus Organizations

Certain organizations draw membership from various classifications and departments. These have a variety of purposes as indicated by the following list:

Organization	Sponsor
Senior Class.....	{ Dr. Robert Noble Dr. Evelyn Triplett
Sophomore Class	
Junior Class	
Freshman Class.....	{ Dr. Ralph Wright Dr. Mary Moore
Alpha Phi Omega.....	Dr. L. L. Tracy
Alpha Phi Omega draws its membership from men who have been active in Scouting. It is a service organization which strives to live up to its motto "Service to school and community."	
Collegio.....	Dr. Henry Bagley
This organization is responsible for the publication of the campus newspaper. Its membership is drawn chiefly from the classes in journalism.	
Collegiate Young Democrats.....	Dr. Alvin Proctor
Collegiate Young Republicans	
Iranian Student Association in the U.S.A.	Mrs. Perva Hughes
International Friends.....	Mrs. Perva Hughes

International Friends draws its membership from students and faculty at Kansas State College whose homes are outside of United States. Their purpose is to develop understanding and friendship among people of various national and cultural backgrounds.

Philosophy Club.....	Dr. John Susky
Physical Education Majors and Minors Club.....	Dr. Evelyn Triplett
Physics Club.....	Dr. R. G. Nuckolls
Psychology.....	Dr. Vernon Schaefer
Press Club.....	Dr. Henry Bagley
Social Science Club.....	{ Dr. Alvin Proctor Dr. Elizabeth Cochran
Student KSTA.....	Dr. Aldon Bebb
Trade and Industry Club.....	{ Mr. Floyd Percy Mr. Roy Smith

DEPARTMENTAL HONORARY ORGANIZATIONS

Students who have achieved special proficiency in some area of work at college may be invited to join honorary organizations. This is a special honor sought after by serious students in the various departments of the college.

Departmental Honorary

Alpha Kappa Psi—a professional men's fraternity for students in business administration. Alpha Kappa Psi is the oldest national professional business administration fraternity in the nation. Sponsor—Mr. William Kincaid.

Delta Psi Kappa—is a national professional physical education fraternity in which membership is limited to undergraduate and graduate women students who have majors or minors in Physical Education. Sponsor—Dr. Evelyn Triplett.

Epsilon Pi Tau—an international honorary society for students majoring in industrial education. Sponsors—Mr. Laurence Cutler, Dr. Forest Penny.

Kappa Delta Pi—an international honorary educational society open to juniors, seniors, and graduate students. Sponsor—Mr. C. Harrold Bush.

Kappa Kappa Psi—a national honorary society for people who have demonstrated special interest and proficiency in college band activities. Sponsor—Mr. Russell Pugh.

Kappa Mu Epsilon—for students majoring or minoring in mathematics. Sponsor—Dr. J. D. Haggard.

Kappa Pi—a national honorary fine arts fraternity. Sponsor—Miss Sylvia Jones.

Pershing Rifles—Company A-7th Regiment of the National Society of Pershing Rifles is a national social military organization drawn from freshman and sophomore men in R.O.T.C. This organization includes the Benefield Rifles—a precision Special Drill Team. Sponsor—Capt. Marion E. Thorpe.

Phi Alpha Theta—an honorary fraternity in the field of history. Sponsor—Dr. Dudley T. Cornish.

Phi Delta Kappa—an honorary fraternity in the field of men's education. Sponsor—Dr. William Black.

Phi Mu Alpha Sinfonia—a men's national music fraternity. Sponsor—Mr. Walter Osadchuk.

Pi Delta Epsilon—a national collegiate journalism fraternity to encourage student participation in undergraduate publications and the development of excellence in those publications. Sponsor—Dr. Henry Bagley.

Pi Kappa Delta—a national forensic society, open to students who have represented their institution in intercollegiate contests in debate or oratory. Sponsor—Mr. H. Francis Short.

Pi Omega Pi—a national honorary commercial teacher's fraternity. Sponsor—Dr. Ralf J. Thomas.

Psi Chi—in addition to a special interest in the field of psychology all members must possess high scholastic stand-

ing and leadership ability. Sponsor—Dr. Vernon H. Schaefer.

Sigma Alpha Iota—women's national music fraternity.
Sponsor—Miss Gabriella Campbell.

Sigma Tau Delta—an honorary fraternity for students majoring in English. Sponsor—Mrs. Jean McColley.

Society of Scabbard and Blade—was formed to preserve and develop the essential qualities of good and efficient officers. The membership is drawn from students in advanced R.O.T.C. Sponsor—Capt. Forest E. Pierce.

Theta Alpha Phi—a national honorary dramatics fraternity.
Sponsors—Mr. D. D. Moore and Mr. Kenneth Roberts.

Tri Beta—a national honorary fraternity in Biology.
Sponsor—Dr. J. C. Johnson.

GENERAL HONOR SOCIETIES

Certain students achieve high proficiency in all work attempted in college. Such persons, who have excelled in scholarship and leadership are honored by the college by election to the General Honor Societies.

Gold Key for Men

ADVISORY BOARD

DR. LEONARD H. AXE
DR. DUDLEY T. CORNISH
COACH CARNIE SMITH

Golden Crest for Women

ADVISORY BOARD

MRS. JUDITH SHAW
MISS MARGARET PARKER
MRS. HORTENSE SMITH
MRS. GRACE PEARCE DAVIS
MRS. HERMIA M. AXE

RELIGIOUS ORGANIZATIONS

Students at college are generally interested to continue their customary affiliation with people of the same religious persuasion. Campus religious organizations provide an opportunity for this type of relationship as well as opportunity for inter-denominational experiences.

Religious Organizations

Baptist Student Union (Southern Baptist): Sponsor, Dr. Henry L. Bagley

Baptist Student Fellowship (Am. Baptist): Sponsor, Mrs. Jacob Zimmerman, Dr. Ross Anderson

Canterbury Club (Episcopal): Sponsor, Rev. Warren Sapp

Chi Alpha Fellowship of the Pentecostal (Assembly of God): Sponsor, Dr. Morris Stevens

Disciples student Fellowship (Christian): Sponsor, Mr. and Mrs. Ralph Barclay

Heyer Fellowship (Lutheran): Sponsors, Dr. J. L. Pauley

Kappa Phi (Methodist Women): Sponsor, Mrs. Joy Clark, 725 W. 1st

Liahona Fellowship (Latter Day Saints) Sponsors, Mr. and Mrs. Robert Trimble

Newman Club (Catholic): Sponsors, Father Robert Kocour, Dr. Charles Dellesaga and Dr. Charles W. Reilly.

Wesley Student Fellowship (Methodist): Sponsor, Rev. Richard Johnson

Westminster Fellowship (Presbyterian): Sponsor, Mrs. J. T. Curran

Young Men's Christian Association—Non-denominational religious organization: Sponsor, Dr. John Roberts

Young Women's Christian Association—Non-denominational religious organization

SOCIAL ORGANIZATIONS

For Men

Inter-Fraternity Council

Sponsor: Mr. Ralph Livingston,
Mr. Roy Bennett

Officers:

President.....David Darrow
Vice-President...Charles Thomison
Secretary.....Arnold G. Watts
Treasurer.....Genard Lane



Alpha Phi Alpha: Sponsor, Dr. Gale Shields

Kappa Alpha Psi: Sponsor, Dr. Dudley Cornish

Phi Lambda Chi: Sponsor, Dr. Robert Noble, Dr. Forest Penny

Phi Sigma Epsilon: Sponsor, Mr. Joe Murphy, Capt. Sidney C. Guthrie

Sigma Tau Gamma: Sponsor, Mr. John Lance, Mr. Kenneth Roberts, Mr. Robert Stout

Tau Kappa Epsilon: Sponsor, Dr. J. D. Haggard, Dr. Charles W. Reilly.

For Women

Pan-Hellenic Council

Sponsor: Dr. Mary Moore

Officers:

President.....Marilyn Crawford
Vice-President.....Heather Sims
Secretary.....Regina Baker
Treasurer.....Jane Shanks
Editor.....Wanda White

Alpha Delta Pi: Sponsor, Mrs. Kathryn Carr

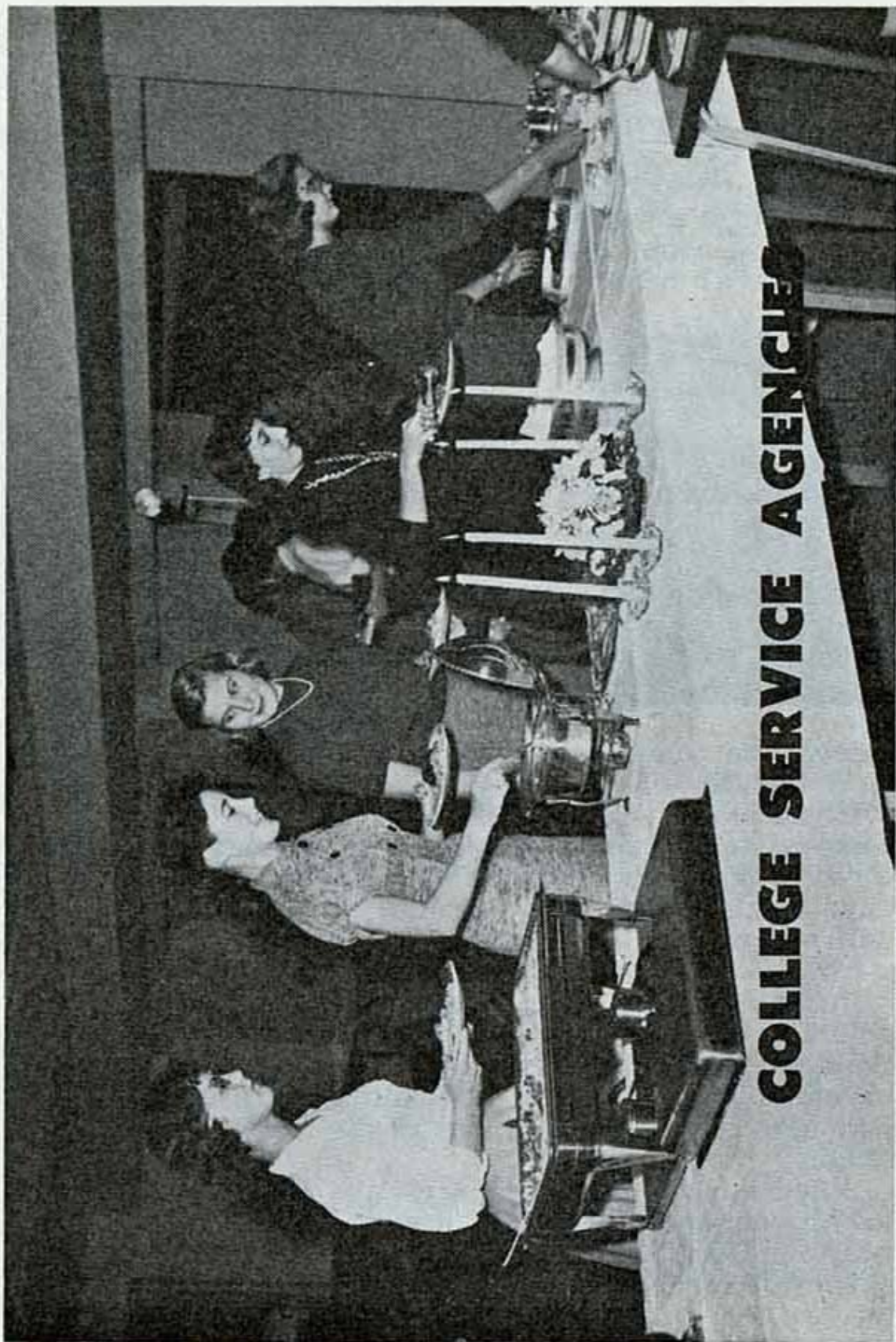
Alpha Kappa Alpha: Sponsor, Mrs. Robert Noble

Alpha Sigma Alpha: Sponsors, Mrs. Perva Hughes, Mrs. Jean McColley

Delta Sigma Theta: Sponsor, Mrs. Neva Beatty, Mrs. Helen Lindsey

Sigma Sigma Sigma: Sponsor, Miss Gabriella Campbell, Mrs. Floyd Beard

Alpha Gamma Delta: Sponsors, Miss Frances Hashbarger, Miss Helen Kriegsman



COLLEGE SERVICE AGENCIES

COLLEGE SERVICE AGENCIES

To assist students to achieve the highest possible degree of success while at college, certain necessary services are provided. In most cases, it will be necessary for students to take the responsibility for determining when they have need of these services. Experience indicates that when students know about and properly use the services listed, they will achieve a better college experience.



STUDENT HEALTH CENTER

(Ground floor, Carney Hall)

Student Health services are provided in Room 100 of Carney Hall at the right side of the main entrance. These services are under the direction of **Dr. David G. Barry**, Chairman of the Department of Biological Science.

Qualified nurses are on duty here each school day, and are capable of rendering assistance for minor ailments. The college physician is at the center daily from 12:30 to 1:30 o'clock and can deal with more major needs.

If you are ill at your residence, the doctor will visit you there at your expense. If you must be treated in a hospital, the college health service will pay \$9.00 per day for four days to help with your hospital bill. The health service will also pay for such services as drugs, medications, and x-rays.

In January 1960, a health insurance plan was made available for those college students who wish to participate. Services provided by the insurance plan go considerably beyond those provided by the Health Services of the college. President of Human Relations of the Student Council Assembly.

Students should inform themselves of the details of the health plan and make use of it when they have need. Good health is essential if you are to do good college work and it should be carefully guarded. If you must miss classes for

health reasons you must inform the Dean of Men or the Dean of Women.

Students living in the dormitories are requested to notify the housemothers **before a class is missed**. Students living off campus are requested to telephone the Office of the Dean of Men and Women **before the classes are missed**. This record is placed on file for the instructor's confirmation of any absence.



GUIDANCE AND TESTING OFFICE

(Room 117, Russ Hall)

The Guidance Bureau of the college is under the direction of Dr. **Emory G. Kennedy**. This bureau is responsible for testing programs and for counseling with students concerning problems which they may encounter while in college.

Testing

New students are required to complete a battery of tests so that they and their advisors may have a more objective basis for planning their college program. If further specialized testing is desired, the testing office will provide this service.

Counseling

To consider the results of the testing provided, students should report to the Guidance bureau and make an appointment with one of the qualified counselors to discuss these results. The results will also be sent to various instructors or academic advisors who have a special interest in a particular student.

Students often go to the Guidance Bureau for help on personal problems, to get information about academic programs or occupational possibilities, or any other problems which they may be facing while in college.



OFFICE OF THE DEAN OF INSTRUCTION

The Dean of Instruction, **Dr. Willis Tompkins**, is responsible for administering the academic program of the college. Students should report to this office if they have special problems about their academic program. Counseling and information pertaining to these problems will be made available.

Scholarships

The Dean of Instruction is also chairman of the Scholarship Committee. Each year, this Scholarship Committee awards a limited number of scholarships to incoming freshman students, as well as to a few upper classmen. The criteria employed by the scholarship committee in making these awards are: the student's scholarship, leadership, character, capacity to profit from further education, and financial need.

Most of these are general scholarships which are contributed by interested individuals, labor groups, business concerns, and organizations, such as local American Legion Posts; service organizations, such as Kiwanis, Lions, and Rotary Clubs; fraternal groups, such as Eagles and Elks; and other local music, civic, and teacher organizations. Also a few scholarships are contributed each year by several KSC campus organizations. The amount of these general scholarships is usually \$100, which covers to a considerable extent the fees of the regular college enrollment.

In addition to the general scholarships, several special awards are made each year. The contributors have specified that the recipients major in a particular area at college in order to qualify for these special scholarships. Some of these fields include: Engineering, Business Administration, Teaching, Home Economics, Music, Industrial Arts, and Science.

The Kansas Congress of Parents and Teachers awards annually a number of scholarships. Students who have completed two years (junior standings) in any accredited two or four year college in Kansas are eligible to apply for a scholarship. The amount of the scholarships is \$200 for each of two years to be paid in two installments each year, \$100 in September and \$100 in January. Applications for these awards should be submitted on special application forms which are available from the College Committee on Scholarships.

Applicants are required to use the application forms furnished by the KSC Committee on Scholarships. These should be returned to the chairman of the committee by March 15. All applicants for scholarships are notified concerning awards as soon as the Scholarship Committee acts upon them.

Specific inquiries about the scholarship program and requests for application forms should be addressed to:

Chairman, Committee on Scholarships
Kansas State College of Pittsburg
Pittsburg, Kansas

OFFICE OF THE DEANS OF MEN AND WOMEN

The Deans of Men and Women have as their major function a concern with any type of personal problem which a college student might face. It is well known that students cannot be successful in their course of work if they are giving their attention to emotions which arise out of unsolved problems. Problems of any kind will be given sympathetic attention.

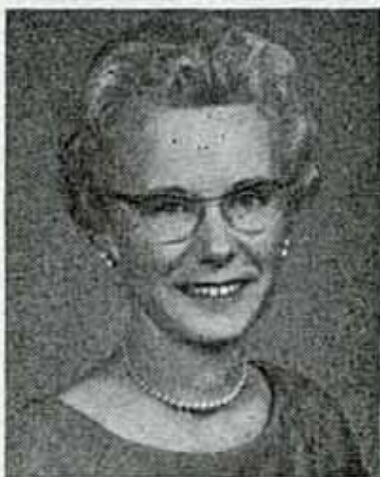


Orientation

Dr. R. W. Wright, Dean of Men, is responsible for the arrangement of orientation days at the opening of each semester. Special effort is made during these days to help students to become comfortable and efficient members of the college community.

In the fall semester of each year some fifty upper-class students and twenty faculty persons are formed into teams to meet with groups of new students to help them to better understand the opportunities and responsibilities of college life. Various organizational groups also assist in this program and make a valuable contribution to it. The various administrative and service offices will help students to understand and achieve worthy objectives in college, not only during orientation days but throughout the college year.

Residence Halls



The management of the personnel programs in residence halls is the responsibility of this office. As time goes on, the halls become more self-governing with judicial as well as legislative functions assumed by student government, but the Deans of Men and Women (**Mary R. Moore**) still have an advisory and consultative function in this program.

Loans

No student should leave college or be needy while in college without inquiring about available loans. Some loan funds are set up to meet temporary, unexpected emergencies; some are available to meet special needs such as paying tuition and are usually paid by installments over the period of the semester, while others may run for longer periods.

In 1958, considerable loan money was made available to college students by the Federal Government. These loans are not payable, nor do they accrue any interest until one year after graduation from college. People who teach in Public Schools may be forgiven up to one-half of the amount they borrow.

Students interested in borrowing money should consult the Dean of Men.

Extra Curricular Activities

Participation in campus activities is a valuable college experience. Students who fail to take their fair share in college activities will miss a very useful opportunity to learn and to develop. The office of the Deans of MEN and WOMEN is responsible for organizing and recording details of this program. They publish a book recording these events and are happy to counsel with students so that they may achieve a nice balance between academic and non-academic activities. Professional, departmental, social and religious activities are available.

Class Attendance

Students are expected to be regular in attendance at all classes. The regulations of the college permit instructors to drop students from class rolls for excessive absences. If students miss classes because of circumstances beyond their control, they should report these circumstances. This report may be made in the office of the Dean of Men and Women and it will be reported to the instructor concerned. If the instructor decides the reason is a valid one, he may declare the absence to be an excused absence.

Counseling

Students occasionally encounter problems which prevent them from achieving as well as they should in their college work. As suggested above these problems may include problems with living situations, or problems of money but students also encounter problems in course work, need to improve reading or study efficiency problems of home life, courtship or marriage problems, to mention a few. The Deans of Men and Women are specially qualified to help in such difficulties and have information concerning other people who can help. Students should ask for help if they encounter difficulties of this type.

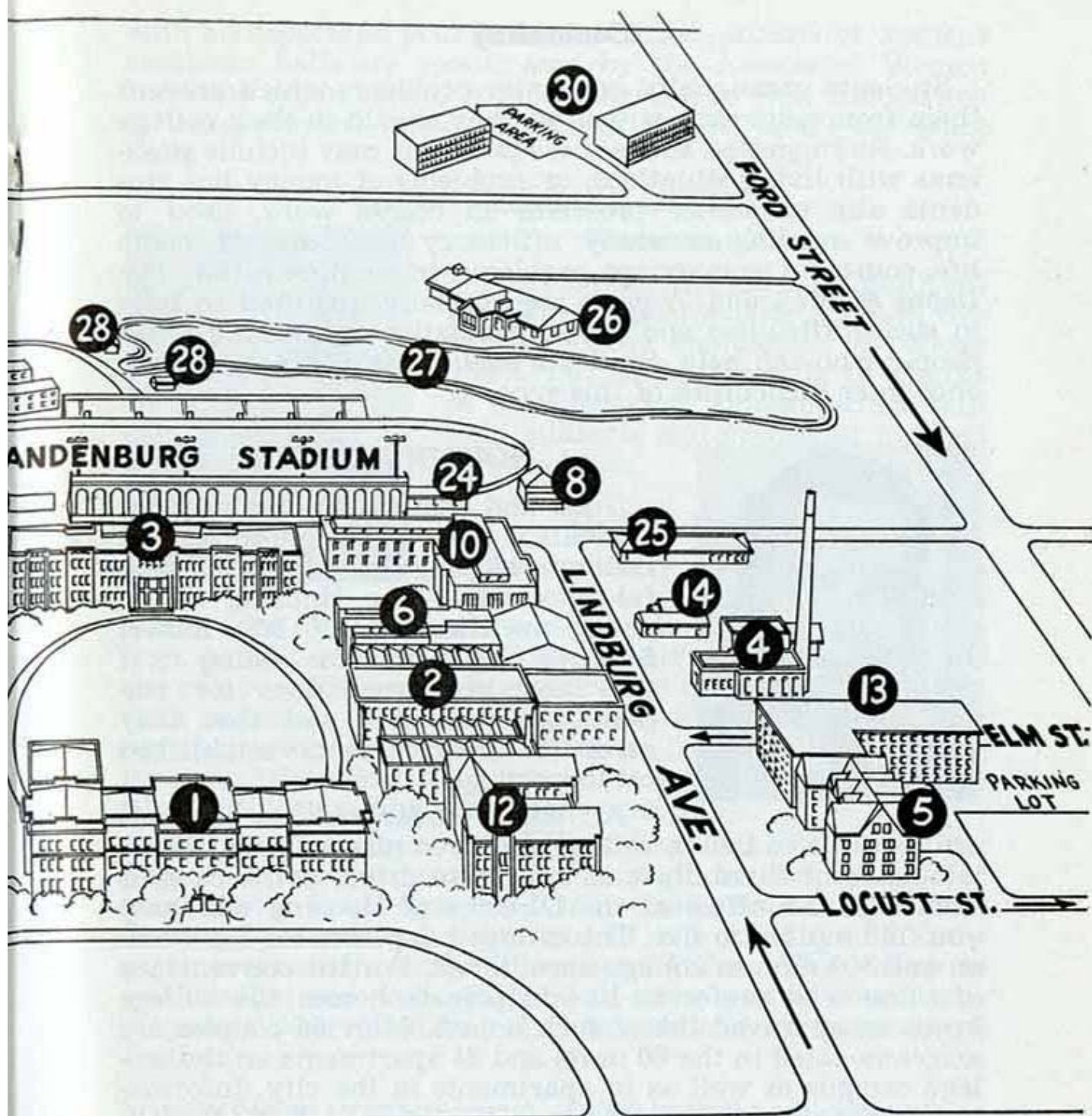


HOUSING OFFICE

Good and comfortable housing for students is known to be an important factor in helping them to be successful in college. The Housing Office under the direction of **Mr. Robert Stout** is responsible for seeing to it that such accommodations for students are available and that they meet the requirements established by the college.

All single undergraduate students are required to live in college approved places. If your home is outside of Pittsburg and too far to drive to the campus each day, the office of the Director of Housing will help you find a place to live. The college has places for 305 women and 500 men in college dormitories. For the convenience of those who prefer to live in private homes the college keeps an approved list of such houses. Married couples are accommodated in the 60 units and 34 apartments on the college campus as well as in apartments in the city. Information and application forms may be obtained from the Director of Housing, Room 112, Russ Hall.

Student governing organizations exist in each residence hall. The members of the dormitory council in each hall are your representatives and they will concern themselves



BROADWAY

Additional
Housing Units
Store

- 18. College High Laboratory School
- 19. Tennis Courts
- 20. Tanner Hall
- 21. Trout Hall
- 22. Bowen Hall
- 23. Shirk Hall

- 24. Garage
- 25. No. 3 Fire Station
- 26. President's House
- 27. College Lake
- 28. Shelter Houses and Picnic Area
- 29. Men's Dormitory
- 30. East Side Apartments

Intramural Athletics For Men

Dr. John Roberts of the Department of Health and Physical Education is in charge of the intramural athletic program for college men. Many college men who were active in high school athletics do not participate in intercollegiate athletics but have a need and a desire for some athletic competition. The intramural program offers participation in all areas of athletics. All college men are urged to participate in this program.



Women's Recreational Association

Dr. Evelyn Triplett is the sponsor of the Women's Recreation Association. This organization is open to all college women and offers an opportunity for college women to participate in various athletic events. Besides athletic events, other recreational activities are offered such as modern interpretative dance. The services of this organization are highly recommended by the college and all women students are urged to participate.



PORTER LIBRARY

Dr. Floyd R. Meyer is the administrative head of Porter Library which is well stocked for the use of all citizens of the community. The skillful and frequent use of library materials often makes the difference between an ordinary student and an excellent student. For this reason, all students are urged to develop good library habits early in their college career.

Several areas of the library will be used frequently by the student. The Reserve Desk and Reading Room are located on the ground floor and contain those materials used extensively for class assignments, especially where facilities for materials are limited and classes are large. The Card Catalogue, listing by author, title and subject, most of the materials in the library, is located on the second floor. The stacks where most of the books, bound periodicals and documents are stored are located west of the lobby on second floor. To the east is the Periodical Reading Room, which contains current issues of all magazines taken by the library plus bound volumes of the past few years and microfilm for those titles for which microfilm copy is available. South of the lobby is the Reference Reading Room which houses most of the reference type materials used by students, faculty and librarians. The Reference Librarian or Public Service Librarian will be happy to assist any patron in the use of all of these facilities.

DISPLAYS IN PORTER LIBRARY—Periodically during the year Porter Library houses interesting and colorful displays and exhibits of various types. The displays include art exhibits, photographs, drawings, posters, mock-ups, and new books. Many of these displays are secured from non-profit organizations, government agencies, and private concerns. Other displays are assembled from local sources, the College faculty, and the library collection. All College classes and students are encouraged to display materials.



STUDENT CENTER

Our Student Center Building, under the able management of **Mr. Jack Overman**, is the most efficient and beautiful union building in this part of the nation. Here students gather for fine food services and for recreation. Besides the main cafeteria, food is served at the grill on the main floor and at the snack bar in the Gorilla Den. By special arrangements served meals may be sched-

uled in the private dining rooms on the second floor. Many formal and informal dances are held annually in the beautiful ballroom. Recreation in the Gorilla Den includes ping pong, billiards, card games and conversation in informal groups. Many meetings of students as well as of faculty are held in the various lounges and meeting rooms. The Student Center is your social gathering place while at college and will provide you with many enjoyable experiences.

COLLEGE BOOK STORE

The College Book Store under the managership of **Mr. Seybert Smith** is located on the north side of Cleveland street across from Porter Library. All books and supplies as well as many convenience items may be obtained here.

Most students at KSC rent their books. For this service each student pays \$7.00 rental fee per regular semester and \$5.00 for summer session. All receipts from the Book Store should be kept by the student until he has been officially cleared by the Book Store.

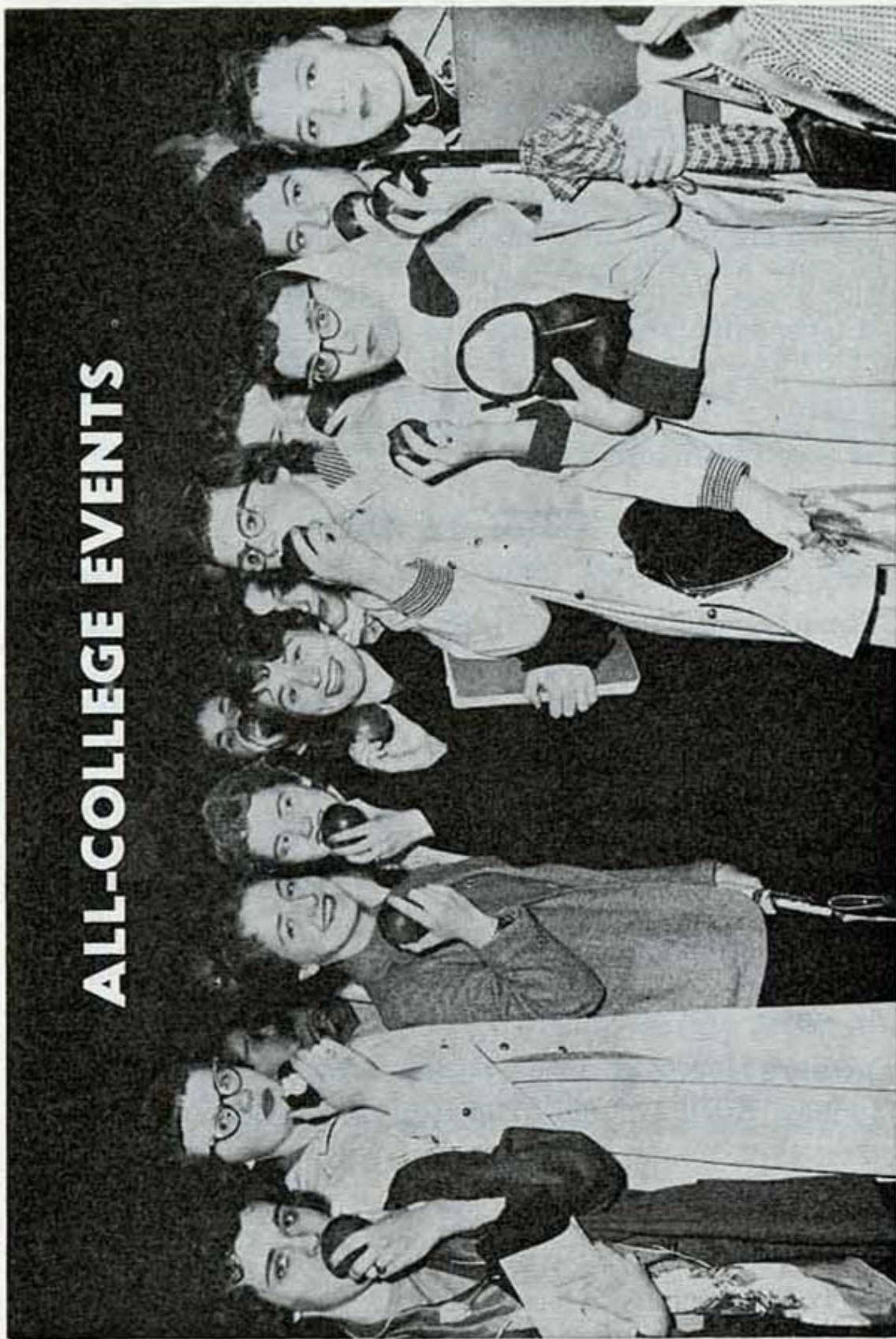


VETERANS AFFAIRS OFFICE



Veterans who are at the college should take any problems connected with their veterans benefits to Mr. Leland D. Boone, the co-ordinator of Veterans Affairs. Such problems as delays in entitlement checks, need for change of program, additional dependents, should be considered in this office. The office is located on the second floor of the Mechanic Arts Building.

ALL-COLLEGE EVENTS



CONVOCATIONS

At special seasons or on other special occasions regular classroom activities are interrupted in favor of drawing all students together in the main auditorium of the campus for all college convocations. Regular convocations are held at Thanksgiving, Christmas, and Easter. Special convocations are held for such purposes as to hear noted speakers, hold a pep rally or to honor students for outstanding achievements. These events are of interest to all persons at our college and will be stimulating and significant experiences for you. These convocations are under the jurisdiction of the Convocations and Assemblies Committee of the faculty senate.

Schedule for 1960-61

Friday, September 16, 1960—Opening Convocation 10:15 a.m.

Thursday, October 27, 1960—Homecoming Convocation
10:15 a.m.

November 14, 15, 16, 1960—Religious Emphasis Days

Monday, November 14, 1960—Convocation, 10:15 a.m.

Tuesday, November 15, 1960—Convocation, 10:15 a.m.

Wednesday, November 16, 1960—Convocation, 1:00 p.m.

Tuesday, November 22, 1960—Thanksgiving Convocation,
1:00 p.m.

Friday, December 16, 1960—Christmas Convocation,
10:15 p.m.

Thursday, March 2, 1961—Commemoration Day, 10:15 a.m.

Tuesday, March 28, 1961—Easter Convocation, 10:15 a.m.

Monday, April 17, 1961—Honors Convocation, 10:15 a.m.



MAJOR ATTRACTIONS SERIES

Dr. Robertson Strawn, the Chair-Department is chairman of the Assemblies Subcommittee of the Convocations and Assemblies Committee. Each year outstanding events of music and drama are brought to the campus. for these assemblies. Students who attend these events will see and hear the best in the field of professional entertainment. Season tickets for the four events will be available

to friends of the college but such persons must purchase tickets for all of the attraction.

Schedule for 1960-1961

February 16, 1961—Zachary Solov Ballet, Carney Hall, 8:15 p.m.

March 20, 1961—Hal Holbrook, Carney Hall, 8:15 p.m.

Added attractions will be arranged and they will be announced in the Collegio and in Today on Campus.

GREAT BOOKS LECTURES

College education should acquaint students with the best available works of Art, Literature, and History. Certain writings have been singled out and designated as Great Books because of the power with which they speak to people of succeeding generations. Each year lectures are delivered on our campus concerning several of these. These lectures are delivered by persons who visit our campus because of their special qualifications concerning the books in question or by members of our own staff who are so qualified. We hope that you will find these lectures to be as interesting and provocative as have students in previous years. This series is also under the direction of Dr. Strawn.

Schedule for 1960-1961

October 17, 1960—To be announced, Carney Hall, 8:15 p.m.

November 21, 1960—To be announced, Carney Hall, 8:15 p.m.

March 13, 1961—Mark Twain's **Huckleberry Finn**, Carney Hall, 8:15 p.m.

April 10, 1961—To be announced, Carney Hall, 8:15 p.m.



GREAT ISSUES LECTURES

Current affairs should be a concern of every educated person. Certain movements or trends have a significant influence on the developments in world and national affairs. Each year certain topics are designated as Great Issues and a series of lectures are delivered concerning these issues. These lectures are of interest to all students. They are delivered by visiting lecturers or by persons of our college staff who are especially qualified. They are under the direction of **Dr. Dudley Cornish**, Chairman of the Social Science Department.

Schedule for 1960-1961

October 13, 1960—To be announced, Student Center Ballroom, 8:00 p.m.

November 10, 1960—To be announced, Student Center Ballroom, 8:00 p.m.

January 12, 1961—To be announced, Student Center Ballroom, 8:00 p.m.

February 9, 1961—To be announced, Student Center Ballroom, 8:00 p.m.

March 9, 1961—To be announced, Student Center Ballroom, 8:00 p.m.

April 12, 1961—To be announced, Student Center Ballroom, 8:00 p.m.



ATHLETIC EVENTS

Athletic events of the college are under the direction of **Mr. Prentice Gudgen**, the chairman of the Department of Health and Physical Education.

Each year Kansas State College of Pittsburg fields athletic teams of high caliber. These teams have won many conference and national honors. You will find it a worthwhile and satisfying experience to follow the successes of these fine representatives of your college and to lend them your support.

The following excerpt from the Constitution of the C.I.A.C. will clarify the reciprocal agreement concerning admission to athletic events.

Section 40. The price of admission for students of C.I.A.C. member schools should not exceed 75 cents for football and basketball. Prices for track and minor sports shall be determined by the individual schools. The uniform price will apply only to students from the schools competing and only upon proper identification. Notice to assure the student price and/or to arrange for "block space" must be given to the Director of Athletics of the host school at least 24 hours before the contest by the Dean of Students or other appointed official of the visiting school. Bands in uniform are to be admitted to football games free. If the band desires reservation of a block of seats, notification stating the number of seats desired should be made 5 days before the contest. Cheerleaders in uniform are to be admitted free to either basketball or football games. Pep bands are not to be considered bands and will be charged the uniform student rates. The host school will not guarantee seats available at student prices nor can they guarantee a reserved "block section" for students following their teams unless arrangements have been made as stated above. (revised 12-7-57)

Football Schedule

September 17—Southwestern Missouri State	Pittsburg 8 p.m.
September 24—Central Missouri State	Warrensburg
October 1—Missouri School of Mines	Pittsburg 8 p.m.
October 8—Northwest Missouri State	Pittsburg 8 p.m.
October 15—St. Benedict's College	Atchison
October 22—Fort Hays State	Hays
October 29—Washburn University (Homecoming)	Pittsburg 2 p.m.
November 5—Emporia State	Pittsburg 8 p.m.
November 12—Omaha University	Omaha

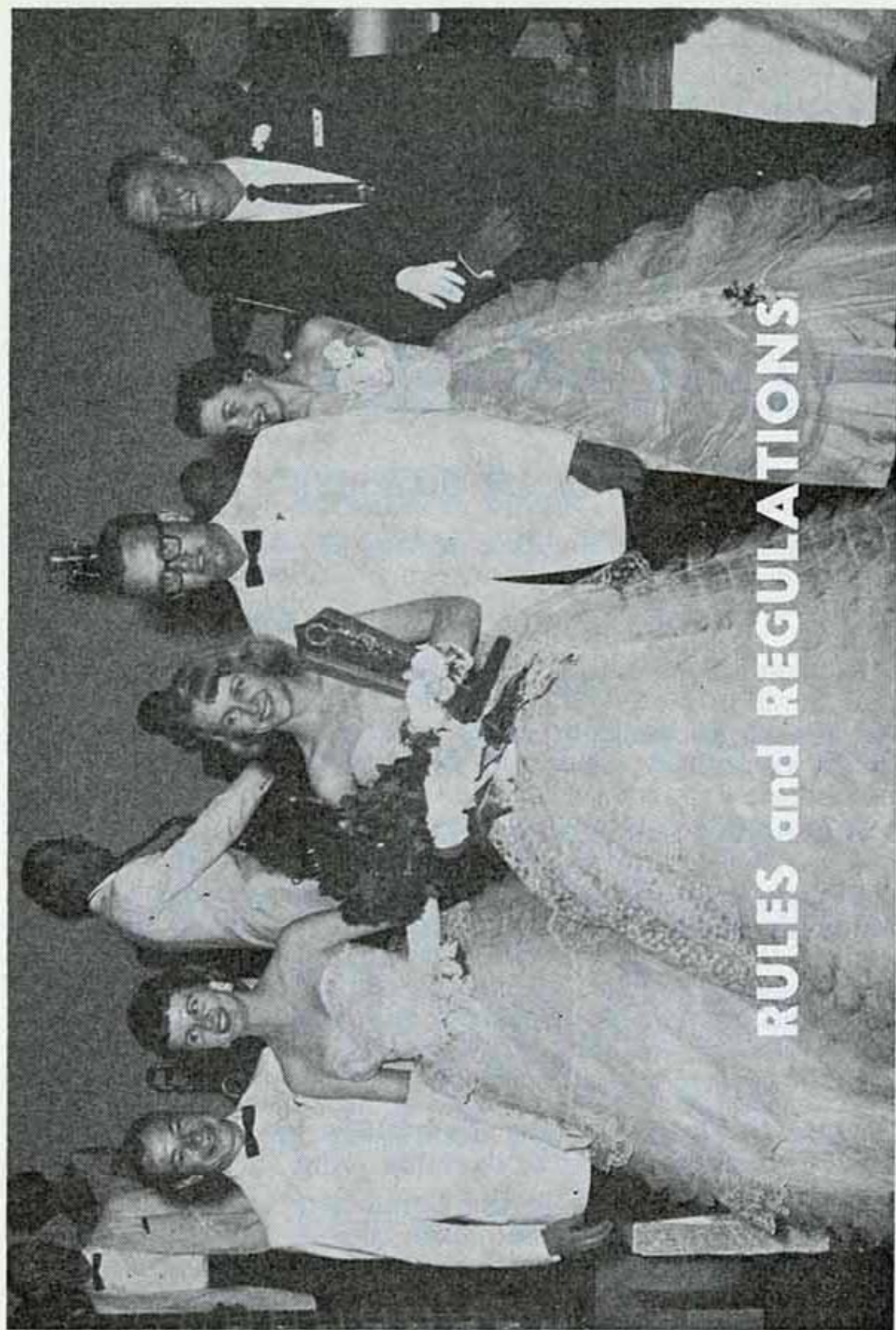
Basketball Schedule

November 22—Southwestern Oklahoma	Pittsburg 8 p.m.
November 29—Northeastern Oklahoma	Pittsburg 8 p.m.
December 2—Central Oklahoma State College	Pittsburg 8 p.m.
December 3—Northwest Missouri State College	Maryville
December 5—Central Missouri State College	Pittsburg 8 p.m.
December 8—Arkansas State College	Pittsburg 8 p.m.
December 10—Austin College	Pittsburg 8 p.m.
December 12—Central Missouri State College	Warrensburg
December 15—Northeastern Oklahoma	Tahlequah
December 16—Central Oklahoma State College	Edmond
December 28, 29 and 30—Ottawa Invitation Tourney	Ottawa
January 7—Fort Hays State College	Pittsburg 8 p.m.
January 13—Washburn University	Topeka
January 14—Omaha University	Pittsburg 8 p.m.
January 21—Washburn University	Pittsburg 8 p.m.
January 27—Drury College	Springfield
January 28—Arkansas State College	Jonesboro
February 4—Omaha University	Pittsburg 8 p.m.
February 8—St. Benedict's College	Atchison
February 11—Emporia State College	Pittsburg 8 p.m.
February 14—Northwest Missouri	Pittsburg 8 p.m.
February 17—Emporia State College	Emporia
February 18—Fort Hays State College	Hays
February 23—St. Benedict's College	Pittsburg 8 p.m.

OFFICIAL PROCEDURES

1. **To change a course?**
See your Major Advisor and the Head of the Department in which the new course is to be taken.
2. **To drop a course?**
Consult your Major Advisor and the Registrar.
Note:-If you stop attending a course and make no change of record, an F grade will automatically be recorded in the course.
3. **To arrange to take extra hours?**
See the Registrar and Dean of Instruction. Room 108, Russ Hall.
4. **To schedule a Party, Picnic, or other Social Event?**
The Dean of Men. Room 115, Russ Hall.
5. **To arrange to use School Equipment?**
Refreshments, or food, Director of the Cafeteria.
6. **If I must be absent from school?**
See the Dean of Men or Dean of Women. Room 115, Russ Hall.
7. **If I wish to be out of town overnight?**
Women, see the Dean of Women. Room 115, Russ Hall.
8. **To secure aid if I am ill?**
See your housemother, the school nurse, and Dean of Women or Dean of Men. Room 115, Russ Hall.
9. **To talk to someone concerning personal problems?**
See your advisor, some other friendly member of the faculty, Dean of Women or Dean of Men. Room 115, Russ Hall.
10. **To change my residence?**
See the Dean of Men or Dean of Women. Room 115, Russ Hall.
11. **To find out for what vocation I am best fitted?**
See the Guidance Bureau. Room 118, Russ Hall.
12. **To see about part time employment?**
The Placement Office. Room 217, Russ Hall.

13. **To see about employment after graduation?**
Go to the Placement Office. Room 217, Russ Hall.
14. **To secure financial assistance?**
See the Dean of Men. Room 115, Russ Hall.
15. **To find out about scholarships?**
See the Dean of Instruction. Room 108, Russ Hall.
16. **To find out about veteran's benefits?**
Go to the Office of Veteran's Affairs, Room 212, Mechanic Arts Building.
17. **To locate lost articles?**
Go to the Student Center Office.
18. **To find a place to live?**
Go to the Housing Office, Room 203, Russ Hall.
19. **To post notices or signs on campus?**
See the Administrative Assistant to the President. Room 204, Russ Hall.
20. **To schedule an entertainment program?**
Go to the Dean of Men's Office. Room 115, Russ Hall.
21. **To check my records to know what I must do to graduate?**
See the Registrar. Room 103, Russ Hall.



COLLEGE REGULATIONS

A college community, like any community of people, must have certain regulations which will enable it to accomplish the purposes for which it was established. A committee named by the student council in the spring semester of 1958 selected certain of these regulations which they considered especially important to students. These regulations are presented in the following pages and they should be known and understood by all students of the college. The statement of regulations which is included here is not exhaustive; further information may be obtained from the General Catalogue or from the office of the Dean of Men.

ACADEMIC DISHONESTY

The senate, in its meeting of May 23, 1960 undertook the action described below concerning academic dishonesty.

Section I. **Committee on Academic Dishonesty**

Academic misconduct or dishonesty is inconsistent with membership in an academic community. It is the most serious breach of discipline which can be committed in an academic community and may be considered as grounds for immediate expulsion from the College.

A Committee on Academic Dishonesty shall be appointed yearly. This Committee shall consist of five members, three chosen from the Faculty at large by the Executive Committee of the Senate with the advice and consent of the President of the College and two chosen from the senior class by the Student Council. Faculty members shall have tenure and shall include one professor, one associate professor, and one assistant professor. The faculty member holding the rank of professor shall serve as chairman of the committee.

Section II. **Duties of the Committee on Academic Dishonesty**

It shall be the duty of the Committee on Academic Dishonesty to promulgate, and from time to time amend, such rules of procedure as it deems necessary to assure expeditious and impartial hearings of all allegations of student

academic misconduct or dishonesty, and of all defenses by students so charged.

It shall be the further duty of the Committee on Academic Dishonesty to receive complaints, investigate accusations, render findings, and recommend to the President of the College dispositions for all alleged instances of student academic misconduct or dishonesty.

Section III. Duties of Individual Faculty Members

It shall be the right of any member of the faculty to make such disposition of a case of academic misconduct or dishonesty in his own classroom or examination room as he deems appropriate.

Any faculty member may refer to the Committee on Academic Dishonesty instances in which there are substantial grounds for belief that a breach of academic honesty has been committed.

The faculty member **shall** inform his department chairman as to his action in the case.

Section IV. Scope of Conduct Covered

The responsibility of the Committee shall extend to, but is not necessarily limited to, those acts which are listed below:

The giving of aid or the allowing of another student to receive aid during a test or examination.

The acceptance of aid or the taking of assistance by reading from the examination paper of another student during an examination.

The use of any materials during an examination which are not specifically authorized by the instructor for use during that particular examination.

The acquisition or use of advance information as to the nature or contents of an examination unless that information could be fairly inferred from the conduct of the course or was released by or under the authority of the instructor in charge of the course.

The use of all or part of another author's published or unpublished materials without proper acknowledge-

ment of the same when submitting term papers, research projects and other materials as the student's original work.

It is the position of the faculty of the Kansas State College of Pittsburg that ignorance of the nature of the offense shall not constitute grounds for excuse.

Section V. Prima Facie Case

A Prima Facie case of academic misconduct shall be created whenever a student either communicates with another student or is found to have an improper aid in his or her possession during the test or examination. In such instances, the burden of rebuttal shall be upon the student.

Section VI. Recording

When an action is taken by the Committee on Academic Dishonesty which involved suspension or dismissal, such action shall be communicated by the Committee to the Registrar and to the student's major department to be made a part of the student's permanent record.

Section VII. Appeals

Any student involved under Section II above shall have the right to appeal to the President of the College the findings and/or recommendations of the Committee on Academic Dishonesty.

ACADEMIC

Absences

1. Any student accumulating more unexcused absences than there are credit hours in the course may be dropped from class rolls.
2. This student may not return to class unless reinstated by the Dean of Men or the Dean of Women.
3. If he is to be absent from school, a student should contact the Dean of Men or the Dean of Women.
4. If a student must be absent due to illness or something beyond his control, he should also inform the instructor so that he may be excused.

Changing Enrollment

1. Changes of enrollment must be made within one week from the last day of regular enrollment, if such changes involve entering other classes.
2. To change a course, report to major advisor and secure a change-of-enrollment card. Take the card to the Registrar.

Dropping a Course

1. A course may be dropped during the first three weeks of a semester or two weeks of a summer session.
2. A student may withdraw from a course after the end of the third week of a semester or second week of a summer session. If he is doing passing work, he will be given the grade of Wd.P. If he is doing failing work, he will be given the grade of F.
3. **A failing grade is given when a student drops out of a class without obtaining official permission to do so.**

Extra Hours

1. To take extra hours, a student must see the Enrollment Committee. The normal load is 16 hours.

Grading System

1. Grades will be given the following grade point credit:
A-4 grade points
B-3 grade points
C-2 grade points
D-1 grade point
F-no credit, no grade points
2. At mid-semester (the end of 9 weeks), D and F cards are sent to students upon report of such work by the faculty to the Dean of Instruction. Each student receiving such cards is to see his instructors in these courses and also confer with his faculty advisor.

Scholarship Requirements

1. **Probation.** If a student receives, at the end of a semester or summer session, D or F grades in one-third of his work and fails to make a grade point average of 2, he is placed on probation. To be removed from probation, a student must earn two grade points for each credit hour hours for which he is enrolled in a semester or summer session.
2. **Dismissal.** If a student is placed on probation two times, or if he receives F grades in as much as one-half of his work in a full semester, he will be dismissed from college for poor scholarship.
3. **Reinstatement.** A student dismissed from college for poor scholarship may petition for reinstatement. Each petition will be considered on its own merits. Criteria for favorable consideration of the application will include illness, death in the family, or other extenuating circumstances. Reinstatement is not automatic.

Withdrawal from College

1. Go to the Dean of Instruction so that an official withdrawal may be made.
2. If this is not done, the student will receive an F in all courses in which he is enrolled.
3. If, as in the case of serious illness, the student is not able to go to this office before leaving college, a request for withdrawal should be sent to that office at the earliest possible date.
4. No student should leave the College because of financial stress without counseling with the Dean of Men or Dean of Women .There is a possibility of a student receiving a loan, a grant, scholarship, or job.

COLLEGE POLICIES FOR WOMEN

1. Women students are permitted in men's residence halls and fraternity houses only when an official chaperone or Housemother is on duty.

2. The use or possession of alcoholic beverages in the halls or on the college campus is absolutely prohibited.
3. Unauthorized selling and concessions are not permitted in the halls.
4. The college expects the individual student to be aware of the fact that his behavior reflects upon the reputation of the College as well as his own.

Girls' Wearing Apparel

1. Bermuda shorts, jamaicas, and slacks will be allowed in the library, Gorilla Den, and the Gorilla Grill after the hours of 5:00 p.m. on weekdays, and all day on weekends except for Sunday in the Gorilla Grill.
2. Girls wearing this apparel will enter the Student Center by the doors nearest the Grill or the Den. The main entrance under the clock is to be used by women in dresses only.
3. Jeans, levis, shorts, and short shorts may be worn only on the way to the tennis courts.

DORMITORIES

Womens—

Hours

1. Closing hours in the dormitories are as follows:

Week-nights	10:30 p.m.
Friday, Saturday	1:00 a.m.
Sunday	11:00 p.m.
2. If late, **telephone** your housemother to avoid unnecessary calling of parents or guardian, which is done collect if you are an hour late without calling.
3. **Sign** the blue lateness slip when you return, stating the amount of time you are late and your reason for being late. This procedure applies at any time you return to your hall after regular or special closing hours.
4. A lateness up to and including fifteen minutes is reviewed by the Hall Advisory Board; over fifteen minutes is reviewed by the A.W.S. Judiciary Council.

5. To avoid confusion, the time of each hall's office clock is accepted as the final authority for the hall's closing rather than student watches, radios or other campus clocks. Check your watch with the clock in your hall before leaving.
6. Those who are not inside or whose dates are not outside when the door is locked are considered late.

Campuses

1. A girl who is campused must remain in the dormitory and out of the lounge. She is not allowed any male guests and must not make or receive phone calls except for long distance or an emergency. She cannot use the laundry room. She must sign at the desk every hour.

Illnesses

1. Absence from class for illness can be confirmed by the housemother only if illness is reported before the class is missed.

Late Leaves or Overnights

1. Freshman—1 each semester
Sophomore—2 each semester
Junior—3 each semester
Senior—4 each semester
2. These leaves extend one hour after the closing hour, Monday through Thursday only.
3. No girl may ask for an overnight permit after 8:00 p.m. of the night she wishes to be gone.
4. For a week-night overnight permit, girls must see the Dean of Women.

Lounges

1. No smoking or refreshments are permitted in the lounge.
2. Men callers are permitted in the lounge:
Weekdays:_____ 12 noon to 1 p.m., 4 p.m. until closing
Saturday and Sunday_____ 1 p.m. until closing

Miscellaneous

1. All guests must be registered. Guests will be charged \$2.00 per night if they occupy the guest room. If they occupy regular student accommodations the charge will be \$2.00 for the first night and \$1.00 per night for each succeeding night.
2. Conversation on the desk phone should be limited to three minutes and should not be used after 11:00 p.m. except for an incoming long distance or emergency call.

DORMITORY

Men's Regulations

Gambling

1. Gambling is not permitted in any form.

Guests

1. All guests must be registered. Guests will be charged \$2.00 per night if they occupy the guest room. If they occupy regular student accommodations the charge will be \$2.00 for the first night and \$1.00 per night for each succeeding night.
2. Other than overnight guests should leave the dorm at 11:00 p.m.

Lounge

1. When smoking please use the ash trays provided.

Telephone Service

1. Telephone calls after 11:00 p.m. will be refused except for emergency or long distance calls.

EMPLOYMENT

1. The Placement Office lists jobs available on or off campus.
2. Students should use their own initiative in seeking work, as many good jobs are not listed in the Placement Office.

3. A limited number of students may be employed on campus under the following schedule.

Work Scale

Sem. Hours	Hours per week	Hours per week B or better average
12	24	32
13	21	28
14	18	24
15	15	20
16	15	20
17	12	16
18	9	12

Pay Scale

First semester in one office-60 cents. Third semester in same office-65 cents. Four or more semesters in the same office upon recommendation of employers and approval of the student employment committee because of added responsibilities and special duties-70 cents.

LIBRARY

Periodicals

1. Periodicals are located on the second floor. Some may be checked out. Check with librarian.

Reserve Books

1. Reserve books shelved on the first floor may be used for a limited time in the reserve room or may be checked out one hour before closing time to be returned by 9:00 a.m. the next day the library is open.

STUDENT CENTER

Announcements

1. The announcements allowed on the public address system are long distance telephone calls and regularly scheduled news broadcasts.

Card Playing

1. Card playing, chess, checkers, cribbage, and all other table games must be played in the Gorilla Den.

Food and Meals

1. The Food Service Department must furnish all food stuff for all events held in the building. No food stuff of any kind may be brought in.
2. Picnic supplies, weiner forks, cups, coffee makers, grill, and punch bowls are the only equipment the Student Center will loan.
3. Any group having a meal in the building must show on their ticket the amount they are paying the Student Center for the meal.

Posters and Decorations

1. Bulletin board materials may not be bigger than 15 x 22. They are not allowed on the second and third floor.
2. Decorations for dances, parties, conferences, etc. must not be affixed to any painted surfaces. Before any event, decorations or promotional material used should be checked with the director.

Scheduling of Events

1. All events held in this building must be scheduled in the Director's office. Events involving food or refreshments must be scheduled 48 hours in advance.
2. Unaffiliated college groups may use the building only by invitation from the President of the College.

Smoking and Refreshments

1. Twilight Lounge—smoking and refreshments during regularly scheduled events only.
2. Skyview Lounge—smoking and refreshments during regularly scheduled events only.
3. Ballroom Floor—smoking and refreshments during banquets only.
4. Imperial Lounge—refreshments during regularly scheduled events only.

ACTIVITIES, CLUBS, AND ORGANIZATIONS

Elections

1. Individual organizations carry out elections in the manner prescribed in their constitutions.
2. Freshman elections will be held in the fall for students who at the beginning of that semester had 0-11 hours.
3. Election rules will be set up by the Student Council.

Organizations

1. All newly organized groups must be approved by the Student Council.
2. Application should be made to the Student Government vice-president of the Student Council.
3. All campus organizations must meet whatever standards may be set up by the Student Council.

Members and Officers

1. To hold office in either elective or appointive positions the student must have a "C" average and no "F" grades during the preceding semester. This includes honorary positions such as Homecoming or Kanza Queens.
2. A student shall hold no more than four offices at a time.

Student-Produced Entertainment

1. Activities must meet acceptable standards in terms of institutional precedent.
2. Forms to be used for applying for permission to sponsor programs may be obtained in the office of the Dean of Men.
3. In case of admission charge, approval must be obtained in the Business Office.

ENTERTAINMENT CODE

1. No entertainment shall be presented on or off the College campus which in any way uses or implies in its publicity sponsorship by the college which does not first have full approval of the college administrative authorities.

2. All entertainment must conform to **acceptable** standards for moral decency.
3. Any matter which shall be derogatory to the good name and officers of the College and College Officials is prohibited.
4. Violations of this Code shall be brought before the Discipline Committee for proper and appropriate action.
5. All financial reports shall be made at the College Business Office within five days after the entertainment.
6. Forms to be used for applying for permission to sponsor programs can be obtained from the Dean of Men. Approval from the Business Office must be obtained if an admission charge is made.

REGULATIONS FOR SOCIAL FUNCTIONS

Scheduling Social Functions

- A. All college social functions shall be scheduled on the college calendar maintained in the office of the Dean of Men.
 1. Social permit cards procurable in the Dean's Office shall be signed and in that office 72 hours in advance of the time for any event. Failure to comply with this regulation may result in cancellation of the event.
 2. Prior to scheduling, places for holding social activities shall be reserved with the appropriate authorities below:

Carney Hall Auditorium	Dean of Instruction
College Lake Picnic area	Dean of Men
College Farm picnic areas	Dean of Men
College High Auditorium or Gym	College High Office
Horace Mann Auditorium or Gym	Horace Mann Office
Industrial Arts, Room 2	Head, Ind. Arts Dept.
Music Hall Auditorium	Head, Music Dept.
Physical Education facilities	Head, Phys. Ed. Dept.
Russ Hall, Room 111	Audio-Visual
Social Rooms, Home Economics Bldg.	Dean of Men
Student Center facilities	Student Center Manager

3. All off-campus social events shall be scheduled within the Pittsburgh city limits except by special permission of the Dean of Men.
- B. Special events shall be scheduled only on Friday or Saturday nights while classes are in session, with the following exceptions:
 1. Any campus organization may schedule one open house per year on any night of the week.
 2. Picnics, dinner meetings, and other social events may be scheduled any night of the week.

Hours

Since the policies governing student rooming houses specify that closing hours for women students shall be one o'clock on Friday and Saturday nights, all week-end parties shall close by 12:30.

Sponsors

- A. All scheduled social events attended by both men and women shall be sponsored by both a man and a woman faculty member, both of whom shall sign the social permit card.
- B. Any sponsor or other faculty member signing a social permit card must attend that particular function, or provide a faculty member approved by the Dean of Men as a substitute who shall sign the social permit card.

Expenses

- A. It is recommended that expenditures on all informal social events be limited to two dollars per capita. Expenses in excess of this amount shall be justified to the Dean of Men upon his request.
- B. Except by special permission of the Dean of Men, it is mandatory that per capita expenses for formals shall not exceed seven dollars and fifty cents.
- C. Any expenditure of College funds must be approved by the Dean of Men and the Business Manager of the College.
- D. The choice of orchestras and the expense attached to their use are subject to the approval of the Dean of Men.

Benefit Parties

Benefit parties by organizations on the campus may be given only with the approval of the Dean of Men.

Conduct

- A. Kansas State College of Pittsburg, does not tolerate the consumption or possession of alcoholic beverages at any College function of whatever nature on or off the campus, in or on the premises of any organized house, nor the possession, or consumption by students in their rooms in private residence.
- B. Each organization or group sponsoring and/or participating in a College activity of any kind is directly responsible to the College for the orderly conduct of its members and guests. This does not, however, relieve the individual who represents the College of responsibility to the College for his own orderly conduct.

CHURCH DIRECTORY

Assembly of God	202 West 9th
Church of Christ	109 E. Washington
Church of God	1107 N. Tucker
Evangelical United Brethren	405 S. Locust
First Baptist Church	7th and Walnut
First Christian Church	5th and Pine
First Church of the Nazarene	904 East 4th
First Methodist Church	415 N. Pine
First Presbyterian Church	6th and Pine
Foursquare Gospel Parsonage	420 W. Kansas
Grace Methodist Church	1903 N. Elm
Sacred Heart Church	Frontenac
Reorganized Church of Jesus Christ of Latter Day Saints	123 W. Washington
St. John's American Lutheran	306 W. 3rd
St. Mary's Catholic Church	916 N. Locust
St. Peter's Episcopal Church	306 W. Euclid
Salvation Army	213 East 4th
South Broadway Baptist	1322 S. Broadway
United Presbyterian Church	4th and Walnut
Zion Lutheran Church	102 W. Jackson

PITTSBURG STREET DIRECTORY

West of Broadway

Pine	1
Walnut	2
Olive	3
College	4
Miles	5
Catalpa	6
Woodland	7
4th St. Circle	8
Chestnut	9
Georgia	10
Warren	11
Smith	12

East of Broadway

Locust	1
Elm	2
Joplin	3
Grand	4
Smelter	5
Michigan	6
Stilwell	7
Maple	8
Taylor	9
Lapham	10
Tucker	11
Putnam	12
Rouse	13
Fairview	14
Highland	15
Water	16

South of 1st Street

Rose	1
Euclid	2
Kansas	3
Forest	4
Park-Martin	5
Washington	6
Adams	7
Jefferson	8
Webster	9
Winwood Drive	
Monroe	10
Madison	11
Jackson	12
Quincy	13

Belleville	
Morris	14
Carlton	15
Williams	16
Cleveland	17
Potlitzer	18
Harrison	19
Lindburg	20
Ford	21
Hudson	22
Billings	23
Mead	24

North of 1st Street

First to 27th Consecutively



Kansas State College of Pittsburg
Pittsburg, Kansas