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GUS GORILLA GUIDE

1957-58

STUDENT COUNCIL CONSTITUTION
Kansas State Teachers College



KANSAS STATE TEACHERS
COLLEGE

PITTSBURG, KANSAS

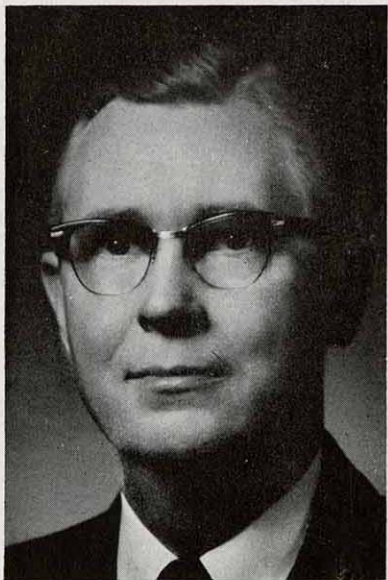
STUDENT
HANDBOOK

1957-58

FOREWORD

We dedicate the Gorilla Guide to the new students entering Kansas State Teachers College at Pittsburg. We hope that this guide will serve as a basis for pleasant and profitable years at K.S.T.C. as well as an introduction into the spirit and traditions of college life.

The student handbook is revised annually by a special committee of the Activities Council. We are indebted to the members of this committee for the work they have done. Special recognition is due Donald Dugan for the drawings which appear in the book.



LEONARD H. AXE
President

**To the Students of Kansas State Teachers College,
Pittsburg**

It is my pleasure to welcome those of you who are enrolling in K.S.T.C. for the first time. We who are already here—faculty, administration, citizens of the community—hope you will find your college experience on the K.S.T.C. campus and in the community enjoyable as well as beneficial.

Formal education is the focal point of your college life, but the learning process should not be confined exclusively to the classroom. All of you not only have the opportunity but the obligation to broaden your education by participating in the different extracurricular activities made available by and through the college: the athletic events, the campus political life, the public lectures and discussions, the concerts, the dramatic presentations, the organizations, and last but not least, the association with fellow students.

You and only you can obtain your education. But as academic and personal problems arise in this 24-hours-a-day process of getting an education, there will be standing behind you a friendly corps of faculty, advisers, counselors, and fellow students. Never hesitate to seek help, and you will never need look far for it.

LEONARD H. AXE, *President*

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If You Want . . .

1. To change a Course:

See your Major Advisor and the Head of the Department in which the new course is to be taken.

2. To Drop a Course:

Consult your Major Advisor and the Dean of Instruction. Room 108 RH

3. To Carry Extra Hours:

See the Registrar and Dean of Instruction. Room 108 RH

4. To Schedule a Party, Picnic, or any Other Social Function:

The Dean of Administration and Students. Room 204 RH

5. To Use School Equipment:

Refreshments, or food, Director of the Cafeteria.
Chairs and Tables, Plant Superintendent.
Picnic equipment, Dean of Administration and Students. Room 204 RH

6. To Be Absent From School:

The Dean of Men or Dean of Women. Room 203 RH

7. To Leave Town Overnight:

Women, The Dean of Women. Room 203 RH
All Students should notify housemother.

8. To Secure Aid Because of Illness:

Your housemother, School Nurse, and Dean of Women or Dean of Men. Room 203 RH

9. To Talk About Personal Problems:

Your Advisor, some other friendly member of the Faculty, Dean of Women or Dean of Men. Room 203 RH

10. **To Change Your Rooming Place:**
Dean of Men or Dean of Women. Room 203 RH
11. **To Find Out For What Vocation You Are Best Fitted:**
Guidance Bureau. Room 119 RH
12. **To See About Part Time Employment:**
Placement Office. Room 217 RH
13. **To Find Out About Employment After Graduation:**
Placement Office. Room 217 RH
14. **To Secure Financial Assistance:**
Dean of Administration and Students. Room 204 RH
15. **To Find Out About Scholarships:**
Dean of Administration and Students. Room 204 RH
16. **To Secure Information About Veterans' Benefits:**
Office of Veterans' Affairs, Room 212, Mechanic Arts Building.
17. **To Locate Something You Have Lost:**
Student Center Office
18. **To Find A Room:**
Women, Dean of Women. Room 203 RH
Men, Dean of Men. Room 203 RH
19. **To Put A Notice or Poster on any Bulletin Board:**
Dean of Administration and Students. Room 204 RH
20. **To Schedule an Entertainment Program:**
Dean of Administration and Students. Room 204 RH
21. **To Check on Matters or Record Related to Graduation and Commencement.**
The Registrar. Room 103 RH
22. **To Report The Names of Prospective Students:**
The Registrar. Room 103 RH

COLLEGE CALENDAR

First Semester, 1957-1958

| | |
|------------------------------------------|----------------------------------------------|
| September 8-12, Sunday-Thursday | |
| | New student orientation and enrollment |
| September 9, Monday | |
| | Enrollment of Transfer Students and Freshmen |
| September 10, Tuesday | |
| | Enrollment of Senior-Grad. and Freshmen |
| September 11, Wednesday | |
| | Enrollment of Juniors and Freshmen |
| September 12, Thursday | |
| | Enrollment of Sophomores and Freshmen |
| September 13, Friday | |
| | Classwork begins |
| October 18, Friday | |
| | Final date for dropping course |
| October 18, 19, Friday, Saturday | |
| | Homecoming |
| November 11, Monday | |
| | Midsemester |
| November 27, Wednesday, 12:00 noon | |
| | Dismissal for Thanksgiving recess |
| December 2, Monday | |
| | Classwork resumed |
| December 20, Friday, after classes | |
| | Dismissal for Christmas recess |
| January 6, Monday | |
| | Classwork resumed |
| January 20, Monday | |
| | Final examinations begin |
| January 24, Friday | |
| | Close of semester |

COLLEGE CALENDAR (Continued)

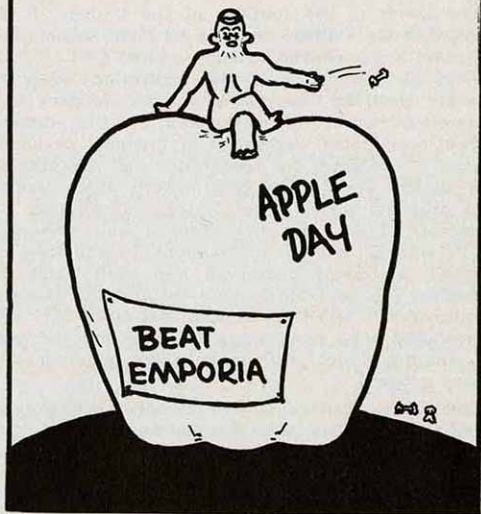
Second Semester, 1957-1958

January 27, 28, Monday, Tuesday
..... Second semester enrollment
January 29, Wednesday Classwork begins
March 6, Thursday Commemoration Day
March 7, Friday Final date for dropping course
March 31, Monday Midsemester
April 2, Wednesday, after classes
..... Dismissal for Easter
April 9, Wednesday Classwork resumed
April 19, Saturday a.m. ... Enrollment for spring term
April 21, Monday Spring term classwork begins
May 1, Thursday Final date to apply for degrees
May 23, Friday Final examinations begin
May 25, Sunday Baccalaureate service
May 29, Thursday Commencement

Summer Session, 1958

June 2, 3, Monday, Tuesday Enrollment
June 4, Wednesday Classwork begins
June 27, Friday Final date for dropping course
July 3, Thursday
..... Final date to apply for master's degree
July 4, Friday Independence Day, vacation
August 1, Friday Commencement
August 1, Friday Summer Session closes

HISTORY & TRADITIONS



TRADITIONS AT K.S.T.C.

Our College, even though it is young, has already developed some traditions which are vital in creating lasting impressions and enjoyable memories among those who enter and leave her doors. These traditions are the essence of school spirit and loyalty, and the knowledge of them will give each student a greater appreciation and understanding of the habits and customs on our campus.

The ideals of the founder of the College, R. S. Russ, that the College shall at all times foster and maintain a democratic, friendly spirit; that it shall always be the policy of the institution never to tolerate anything that would fail to conserve and promote democracy of relationship; and that nothing except worthiness, regardless of financial or social status, is necessary for recognition and standing of any student are still the goals toward which faculty and students strive. These ideas, formulated by Principal Myers, and strengthened and promoted by Presidents, William A Brandenburg and Rees H. Hughes, are being conserved and built upon by President Axe and the present faculty. The present administration and staff believe that every girl and boy should have an opportunity to receive the type of training which will make them efficient and happy citizens.

One campus custom almost as old as the College itself is Apple Day. This was instituted at the time the appropriation for Russ Hall was passed by the legislature, thus establishing the College as a permanent institution. Senator Porter and Mr. Russ were fined, as a jest, a barrel of apples for lobbying for the appropriation. Annually, this traditional "fine"

is assessed by the student body, and apples furnished by the faculty are passed out to all those present at the Apple Day Assembly.

Each fall brings Homecoming with its pleasant renewal of friendships, parade of queen candidates and organizational floats, the exciting and colorful football game and half-time activities, followed by the big dance in the ballroom in the evening. The Feast of The Oval at mid-day gives opportunity for reunion of both students and faculty with old friends.

Each fall at the time of regional meetings of the State Teachers Association, the alumni get together for dinner meetings, where old friends meet and current news of college activities is heard.

It has become customary for each graduating class to leave a memorial to the school. These memorials include the portrait of President Brandenburg at the head of the marble stairs, several pieces of statuary, the front entrance to the campus, lights in the library, and contributions toward the Student Center Building. The Student Center has become a reality after many years of dreams.

The last few years have seen the initiation of another pleasant custom, a faculty dinner in honor of the staff members who have given twenty-five years of service to the institution. Each year they are presented a twenty-five year service pin as a part of the Apple Day convocation.

The Christmas season is made especially delightful on the campus by the broadcasting of organ music at intervals during the day from the audi-

torium in Science Hall; and by the presentation of a musical program with dance interpretations.

The year closes in the spring with a colorful and impressive march about the Oval by the graduating classes and faculty in academic regalia. This is followed by the commencement program with granting of degrees.

ACADEMIC PROGRAM

Choosing a Curriculum

If a student is somewhat undecided about choosing a curriculum, it is wise to enroll as a non-major and to take general education courses for the first year. During this time every opportunity should be taken to learn as much as possible about different objectives. Another good thing to do is to take interest and aptitude tests in the Guidance Bureau. Usually by the time he is a sophomore, a student is able to select his major and minor fields wisely. Every freshman is assigned to a faculty advisor when he enters college and this person stands ready to help him with his enrollment as well as with other problems.

Changing Enrollment

If it is necessary to change one's program of studies after enrollment, the change should be made within the first week after enrollment. The change from one course to another should be started by going to one's major advisor and securing a change-of-enrollment card. This card must then be taken to the Dean of Instruction.

A course may be dropped at any time during the first six weeks after enrollment, but after the beginning of the seventh week in order to discontinue a course, a student must take a grade of "Wd.P" or "Wd.F," depending upon whether he is passing or failing at the time. The procedure necessary to drop or withdraw from a course is to go first to his advisor for a withdrawal card and then take it to the Dean of Instruction for approval. If this

procedure is not followed, the drop or withdrawal will not be official; and an F grade will be recorded for the course.

Withdrawing From College

If it becomes necessary for a student to withdraw from college before the end of a semester or summer session, he should go to the Dean of Instruction where arrangements will be made for an official withdrawal from college. If this is not done, he gets failing grades on his work at the end of the semester. If it is impossible to see the Dean of Instruction before leaving college, as in the case of serious illness, a request for withdrawal should be sent back to the Dean of Instruction at the earliest opportunity.

Grading System

KSTC uses the letter system of grading, **A, B, C, D, F, or Incomplete**. A grade of **A** gives three grade points for each semester hour, **B** gives two grade points, and **C** one grade point per semester hour. **D** gives semester hours of credit but no grade points, while **F** gives neither credit hours nor grade points.

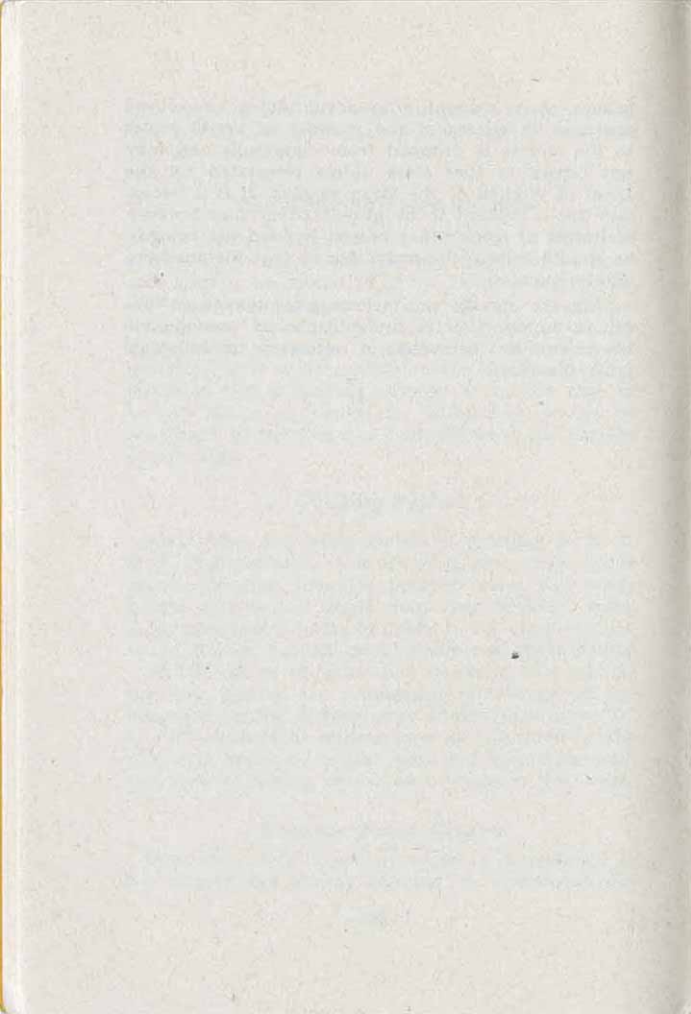
At the end of the first nine weeks of each semester, low grades are reported to the Dean of Instruction by the faculty. Any student having a "**D**" or "**F**" average at midsemester is informed of the fact and urged to confer with his counselor with the view of taking measures to improve his work.

Absence From Classes

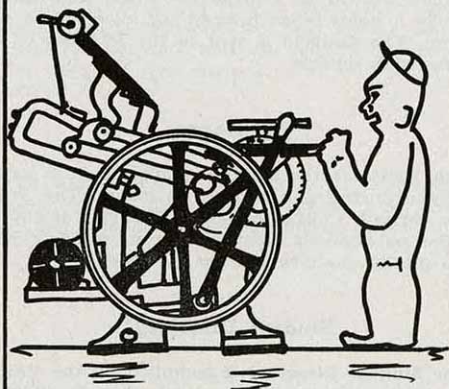
Each instructor keeps a record of attendance in his classes and grants excused or unexcused ab-

sences. Any student who accumulates unexcused absences in excess of the number of credit hours in the course is dropped from class rolls and may not return to that class unless reinstated by the Dean of Women or the Dean of Men. If it is necessary for a student to be absent from class because of illness or some other reason beyond his control, he should inform the instructor so that his absences will be excused.

Students should not accumulate unexcused absences unless this is unavoidable as unavoidable absences may then make it necessary to withdraw from the class.



COLLEGE PUBLICATIONS



DUGAN

COLLEGE PUBLICATIONS

The Collegio

The Collegio is the official student newspaper of the College. It is issued each Thursday during the regular college year and the summer session. The reporters and editors are selected from the journalism classes, for which it serves as an effective laboratory, and its printers and pressmen are students in the printing classes of the College. The purpose of publication is to give a faithful and complete record of College activities, and consequently it holds much interest for all students and alumni. **The Collegio** is sent to the libraries of all Kansas high schools.

The Kanza

The Kanza is the College yearbook. It is artistically arranged and printed in colors. The yearbook portrays College activities. The staff is chosen by the publications committee from students who have special qualifications for the work.

Student Directory

The **Student Directory** is compiled by the YMCA and sold to students at a nominal price. In addition to the name, address, classification, and telephone number of every student in school, it also indicates where quality merchandise of various sorts can be obtained in Pittsburg.

The Educational Leader

The Educational Leader is published quarterly by the faculty of the College. Each issue reflects the academic and professional activities being carried on by faculty members.

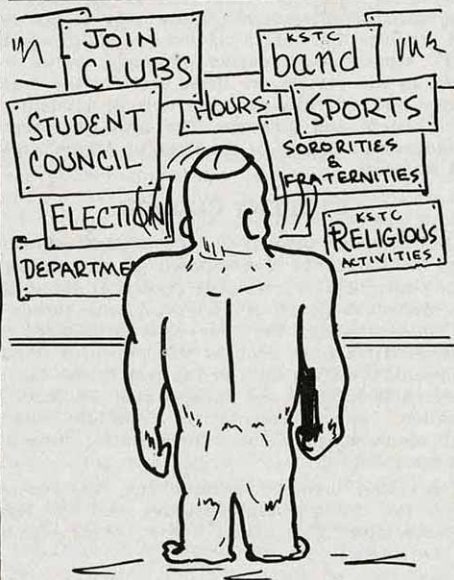
The Gleaner

The Gleaner is published in October, December, February, and April, by the Department of Education. Its purpose is to glean from the field of education the worthwhile things that are being done in the field. It is mailed free to all county superintendents, rural, consolidated, and village administrators of the state and, on request to teachers, board members, and patrons.

The Alumnian

The Alumnian is a news folio published in the interest of the alumni. It is issued four times a year and is mailed to 9,000 graduates of the College.

ACTIVITY PROGRAM



DUGAN

Extra Curricular Activities

The Kansas State Teachers College is committed to the idea that a college education is not confined to the classroom, that everything that happens to students, both inside and outside the classroom, contributes in one way or another to his education. Therefore, an attempt has been made to systemize and organize these extra-classroom activities so that KSTC students will derive maximum value from them. In this section are listed some of the organizations and activities that are open to students for their benefit and pleasure. The activities program is under the direction of the Dean of Administration and Students.

STUDENT COUNCIL

The Student Council is the student-governing body at KSTC. It is composed of the following voting members: a president chosen at large from the student body; four vice-presidents chosen by the student body; the four class presidents; one representative from each of the sororities (5); one representative from each of the fraternities (5); one representative from the Independent Students Association; nine representatives from the unaffiliated students; and one representative from the Graduate School.

Non-voting members include the NSA co-ordinator, the Collegio representative and the Kanza representative. This makes a total of 32 members on the council.

Duties

The Student Council was first organized in 1919. Since its organization, it has been given many re-

sponsibilities. At present, it is the duty of the Student Council to appoint student members to all student-faculty committees, to supervise school elections, to present assembly programs, to act upon application for the establishment of new campus organizations, to establish and maintain school spirit, to assist with Freshman Orientation, and to actively promote student attendance at all college functions.

Elections

The Council holds class elections for the upper three classes during the last week of April. Any full-time (12 or more hours) regularly-enrolled student may become a candidate for the primary election. Petitions with 25 signatures of the members of the class for which the candidate seeks office must be filed with the President of the Student Council no later than the Wednesday before the Primary election. As with all major offices, the candidate must have at least a "C" average to be eligible. The two receiving the highest number of votes in the Primary will be candidates in the General election.

Election of all Freshman class officers shall take place during the first week of October and shall be subjected to all regulations of the Spring election. Petitions may be secured from the Student Council office in the Student Center or the office of the Dean of Administration and Students.

The following schedule shall be the basis for determining the class standing of both the candidate and the voter in all elections. The number of hours shall be the total that the student will have

at the close of the spring semester, exclusive of physical education courses:

0-11 hours: Ineligible to vote in the spring elections; eligible as candidates and/or voter in freshman class election in the following October.

12-44 hours: Eligible as candidate and/or voter in sophomore class election.

45-77 hours: Eligible as candidate and/or voter in senior class election.

ELECTION RULES

1. Campaigning for all offices shall not begin until after the petitions have been approved by the Dean of Administration and Students and the Student Council President.
2. There will be no campaigning within twenty-five feet of the polling places.
3. Activity tickets must be presented at the polling places to enable one to vote.
4. No one is allowed to vote on another's activity ticket.
5. No campaigning will be done at the expense of buildings or sidewalks or other school property. Scotch tape may be used to hold up posters or cards but gum-backed paper is strictly forbidden.
6. No posters are to be hung in Carney Hall Auditorium or in the area of the landing at the head of the marble stairs in Russ Hall. All candidates are requested to remove their own campaign material after the elections are completed.
7. Candidates or parties using unfair tactics in election campaigning may be subject to disapproval by the Student Council and the Dean of Administration and Students.

STUDENT COUNCIL PROJECTS

Each year the Student Council sponsors certain projects for the benefit or betterment of the whole student body. An Organizational Pep Nite is held during football and basketball games with a trophy presented to the winning organization. Each year the Student Council awards a scholarship to some outstanding high school senior. The Council is continually working to improve racial and religious understanding among the students on the campus. The Student Council works and cooperates with the National Student Association on national and international affairs.

ACTIVITIES

The activities program is financed for the most part by the student's identification card which is purchased by all students. It doesn't take much figuring to realize that the identification card is one of the biggest bargains in entertainment, culture, and education available anywhere. Some of the things it buys are:

Admissions to all sports and athletic events sponsored by the College.

Admission to all College-sponsored entertainment, lectures, plays, operas, and other musicales.

Admission to All-school dances and parties.

Admission to debates and oratorical events.

Subscription to THE COLLEGIO during the time you are a student at KSTC.

The KANZA, the College Yearbook.

It also lends support to the Student Council, the YWCA, and the YMCA.

Honorary And Professional Societies

In most of the societies listed here, membership is by election only, and those eligible for election must rank high in scholarship, leadership, and professional spirit. Details regarding the purposes for each and the qualifications for membership are to be found in your copy of the general catalog.

| | |
|----------------------------------------------------|-------------------------|
| Art..... | Kappa Pi |
| Commerce..... | Pi Omega Pi |
| Education..... | Kappa Delta Pi |
| Health and Physical Education: | |
| Men..... | "K" Club |
| Women..... | Delta Psi Kappa |
| History..... | Phi Alpha Theta |
| Industrial Education..... | Epsilon Pi Tau |
| Language and Literature: | |
| Debate and Oratory..... | Pi Kappa Delta |
| Dramatics..... | Theta Alpha Phi |
| English..... | Sigma Tau Delta |
| Mathematics..... | Kappa Mu Epsilon |
| Music: | |
| Men..... | Phi Mu Alpha (Sinfonia) |
| Women..... | Sigma Alpha Iota |
| Physical Science: | |
| Student Affiliate of the American Chemical Society | |
| Psychology..... | Psi Chi |

Departmental Organizations

Many of the clubs listed below have no specific membership requirements other than regular attendance and active interest in the work for which the club exists. These clubs afford opportunities for students to make better social and cultural growth through wider acquaintances with members of the faculty and other students in their chosen

fields than is afforded in the regular classroom. Departmental heads will gladly discuss the aims of these clubs and inform you of any membership restrictions.

Biology Club

Business Department Club

Education Clubs:

Charles W. Eliot Education Club

Future Teachers of America

Home Economics Club

Industrial Education Club

Language and Literature Club

Mathematics Club

PEMM Club (Physical Education Major-Minor
Club, Women)

Physical Science Club

Engineering Club

Press Club

Social Science Club

T & I Club (Non-Vocational Department Club)

Social Organizations

Social Sororities

Alpha Kappa Alpha

Alpha Sigma Alpha

Delta Sigma Theta

Sigma Sigma Sigma

Theta Sigma Upsilon

The governing organization of the social sororities on the campus is the Pan-Hellenic Council. This council is composed of two members from each sorority and the faculty advisers of each, the Dean of Women, and a faculty sponsor at large. The aim of this council is to encourage cooperation

and friendliness among the groups on the campus and to promote all inter-sorority interests.

Social Fraternities

Kappa Alpha Psi
Phi Lambda Chi
Phi Sigma Epsilon
Sigma Tau Gamma
Tau Kappa Epsilon

The Inter-Fraternity Council which heads up the activities of social fraternities on the campus is composed of representatives from each of the social fraternities and the faculty advisers of each. Inter-fraternity functions and parties are under the supervision of the Council and the aim is to create a spirit of friendliness among the various groups.

Independent Organizations

National Independent Student Association

Athletic Organizations

Varsity Teams
Women's Recreation Association

Music Organizations

Chior
Band
Chorus
Orchestra
Women's Chorus
Small Instrumental Ensembles
Opera Workshop

Others

Alpha Phi Omega (Scout Service Fraternity)

K.S.T.C. Dames Club

Pep Club

Circle K Club

The Barons

Religious Organizations

Baptist Student Union (Southern Baptist)

Canterbury Club (Episcopal)

Disciples Student Fellowship (Christian)

Heyer Fellowship (Lutheran)

Kappa Phi (Methodist Women)

Liahona Fellowship (Latter Day Saints)

Newman Club (Catholic)

Roger Williams Fellowship (Am. Baptist)

Wesley Foundation (Methodist)

Westminster Fellowship (Presbyterian)

Young Men's Christian Association

Young Women's Christian Association

International House

The K.S.T.C. International House, 1801 S. Broadway, open to men of all national backgrounds; races and religions, provides an opportunity for cooperative living in an international atmosphere.

The house was organized in January, 1951 by the College Y.M.C.A. and is supervised by a board of directors composed of students and faculty, along with the house organization.

INTERESTING SPOTS ON CAMPUS

College Entrance

The formal entrance to the College, on Broadway, adds to the general beauty of the campus. Wide steps lead from the street-level to a flagged terrace that is approximately 40 by 20 feet, and is flanked on either side by a low wall of stone and brick. Seats surrounding the walls make it a popular retreat or resting place. Additional steps lead on up to the wide front walk and the front doors of Russ Hall.

The Campus and the Oval

The campus contains approximately 55 acres. Russ Hall, which fronts Broadway, sits well back from the street. Other buildings border the campus thus forming a large rectangular open space in the center. A wide walk, called the "Oval," completely encircles this open area and connects all the instructional buildings including Porter Library.

Inside the Oval are many shade trees and beautiful seats of Carthage stone. All the buildings have foundation plantings of ornamental evergreens; many shrubs make shady nooks; and there are large beds of blooming plants and flowers from early spring to late fall.

College Chapel

The College Chapel is a room in Music Hall re-decorated and set aside as a place for personal meditation and services of worship which are open to all who wish to participate. It is used especially by the various religious organizations on campus for devotional periods at different times during the day, services of quiet meditation, prayer cells, and similar activities. Weddings of college students, alumni, and friends have been held in this college chapel.

At all times that Music Hall is open the chapel is available as a place for individual meditation and personal devotions.

College Lake

The College Lake is just east of Brandenburg Field, and with its landscaped grounds is one of the campus beauty spots. It furnishes a setting suitable for quiet solitude, for companionable strolls along the "lake" shores, for bonfires, athletic rallies, and picnics. Two shelter houses and several outdoor fireplaces have recently been completed to provide additional facilities for picnics and outings. *

The President's Home

A distinctive and beautiful house of the President of Pittsburg State Teachers College has been recently completed. Modified-colonial in architecture, the ten-room structure of Roman brick is an addition to the campus of which Pittsburg State students may be proud.

Located on East Ford street just outside the Pittsburg city limits, the house sits far off the road facing an easterly direction. Two large picture windows in the living-room look out upon the College Lake on the west. Rolling grounds surround the structure to give it an air of country expanse.

The Museum

The Museum of Natural Science and History occupies the entire third floor of Porter Library. It contains interesting and valuable collections of zoological, botanical and paleontological life; mineral and geological specimens; coin and currency collections; war collections; historical materials, exhibits of ethnological and anthropological cultures, and a fine art gallery.

Astronomical Observatory

The College has an observatory on the roof of Russ Hall in which is mounted a ten-inch, equatorial, refracting telescope of good optical and mechanical properties. This telescope is electrically driven and has several features which are usually found only on much larger instruments.

The observatory with its equipment is primarily for work in astronomy and related science courses, but frequently opportunities are given students and the public to use the telescope.

William A. Brandenburg Portrait

A large oil portrait of the late President William Brandenburg hangs at the head of the marble stairs in Russ Hall and is perpetually lighted. The portrait was a memorial gift by the Senior Class of 1941. It was painted by an art student and graduate of the College, William Bowen, Weir, Kansas.

Rees H. Hughes Portrait

Another fine oil portrait is that of retired President Rees H. Hughes, which is located over the fireplace in the Skyview Lounge of the Student Center. The portrait, which was presented to the College by the Senior Class of 1956 at a special ceremony during the 1956 Homecoming, was painted by Louis Freund, now of the Department of Art, Stetson University, DeLand, Florida.

Ora F. Grubbs Portrait

Another outstanding oil portrait by William Bowen is that of "Prof" Grubbs, which was presented to the College by the Senior Class of 1949. This picture now hangs in the Skyview Lounge of the Student Center.

Foreign Language Room

This room, 211 Russ Hall, is set up primarily for students of foreign languages. In the outer room there is a series of murals depicting the various cultures and peoples which have played a dominant role in Latin America. Predominant throughout is the Indian motif. These murals were painted by Mike Morris, a former art student at KSTC.

Honor Roll

The Honor Roll occupies the south wall space of the main lobby in Porter Library. Here are recorded the names of the 2,551 students of KSTC who served in the armed forces during World War II. Seventy-seven of these are names of women, and sixty-three are of gold star members.

Trophy Cases

The plaques, cups and other awards which fill the trophy cases in the gymnasium bear ample testimony to the prowess of KSTC athletes in all sports. The names of many outstanding athletes of former years are to be found engraved on these trophies, which serve as an inspiration to each new generation of KSTC students.

The Listening Room

Room 205 in Music Hall has facilities for playing recordings of both conventional and long-playing types. An ever-growing library of recordings is available in the Music Hall office. These may be checked out for use in the Listening Room.

Radio Studio

The radio studio, control room, and recording studio are located on the fourth floor of Russ Hall.

They contain modern equipment and are used both for broadcasting several college programs each week, and as a laboratory for those students enrolled in various radio and television courses. Although these rooms are constantly in use, visitors are always welcome. Regularly scheduled television programs are conceived in the studios and are produced on KOAM-TV.

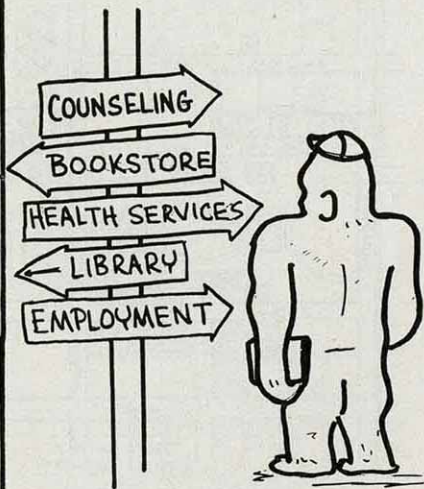
Displays in Porter Library

In the first floor lobby of Porter Library will be found interesting displays and exhibits. These displays include art exhibits, displays of photographs, posters, and new books. Many of these displays are obtained from the Museum of Modern Art in New York, the Smithsonian Institution in Washington, D.C., and from artists in the vicinity and from the library's own collection. College classes and students are encouraged to display materials in the library.

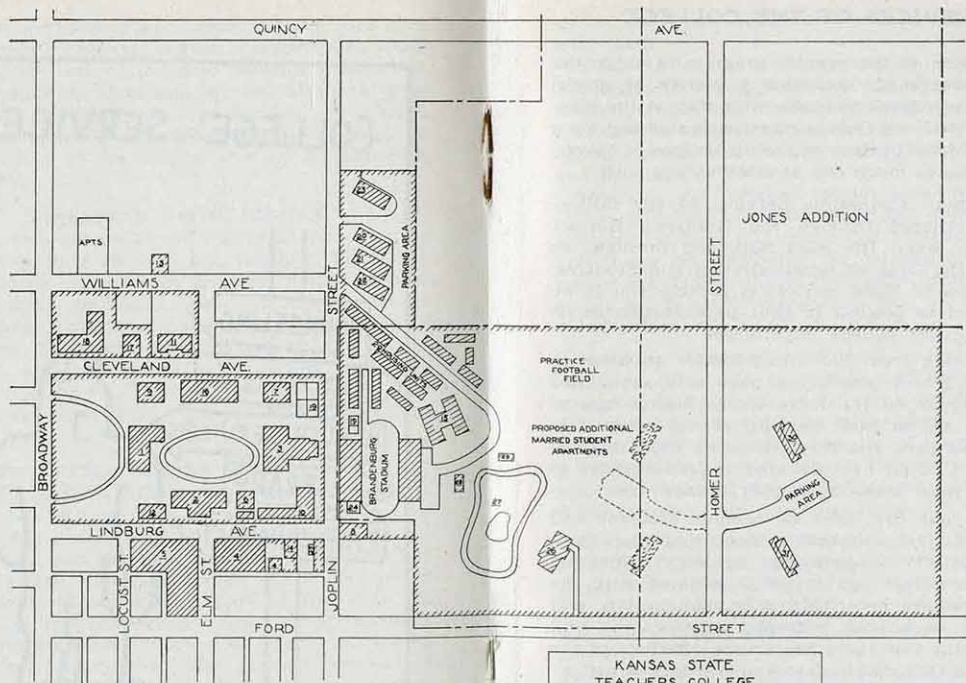
New College Theatre Scenery Shop

Directly opposite Brandenburg Stadium the new student will notice that the back stage area of Carney Hall auditorium has been expanded to include a new scenery shop. This new addition to our College Theatre facilities makes our stage one of the most workable in this part of the state. In addition to the new scenery shop, all of the back stage dressing rooms have now been redecorated and largely reequipped. All student production work on plays and other entertainment programming counts as credit toward membership in the national honorary dramatic organization, Theta Alpha Phi, of this campus. We are fortunate indeed in being the Kansas Alpha chapter of this national honorary dramatic fraternity.

COLLEGE SERVICES



DUGAN



KANSAS STATE TEACHERS COLLEGE

| LEGEND | | |
|----------------------------------|------------------------|------------------------------------|
| 1 RUSS HALL | 10 MECHANIC ARTS BLDG | 19 TENNIS COURTS |
| 2 INDUSTRIAL ARTS BLDG | 11 MORRIS MANN SCHOOL | 20-23 MEN'S DORMITORIES |
| 3 SCIENCE HALL | 12 MUSIC HALL | 24 GARAGE |
| 4 HEATING PLANT | 13 V.V.C.A. BLDG | 25 FIRE STATION #3 |
| 5 WOMEN'S DORMITORIES | 14 Y.M.C.A. BLDG | 26 PRESIDENT'S HOME |
| 6 HOME ECONOMICS BLDG | 15 LAKEVIEW HALL | 27 COLLEGE LAKE |
| 7 GYMNASIUM | 16 STUDENT CENTER | 28 SHELTER HOUSE |
| 8 BARN: MGMT. HOUSE | 17 COLLEGE BOOK STORE | 29 HOUSING UNITS |
| 9 PORTER LIBRARY | 18 COLLEGE HIGH SCHOOL | 30-31 MARRIED STUDENT APARTMENTS |
| [Hatched Box] SCHOOL OWNED BLDGS | | [Dotted Box] SCHOOL OWNED PROPERTY |

SERVICES OF THE COLLEGE

In addition to the regular program of curricular and extracurricular activities, a variety of special services are offered to make your stay at the Kansas State Teachers College more enjoyable and more profitable. Most of these are available free of charge, so use them as much and as often as you wish.

Counseling. Counseling Services of the College are administered through the Guidance Bureau, located in Room 119, Russ Hall, and through the Office of the Dean of Administration and Students. The purpose of these services is to help you to be as successful as possible in your participation in all phases of your college experiences.

In changing from the rather simple situation in your high school where you were well acquainted with everyone to the more complex situations of a college where you may be almost completely among strangers, you may encounter some difficulties. The College has provided various persons to help you meet these difficulties if they arise.

During your first days on campus, students and faculty who are members of the orientation committee will try to help you to learn something about our college and to get acquainted with the people who are here. During enrollment you will meet and work with a faculty advisor who will counsel with you about the course offerings of the College. In Orientation days you will take a battery of tests which will be scored and the results made known to you by a counselor assigned by the Guidance Bureau. If you live in a dormitory the dormitory counselors and house mothers stand ready to help you at any time. House mothers in private

homes are also helpful to the students who stay with them.

If you have problems not mentioned above do not hesitate to seek help from any of the sources listed. Other persons who frequently help students are: the director of Guidance Services, the Dean of Administration and Students, the Dean of Women, and the Dean of Men.

Veterans will receive special assistance in the Office of Veteran's Affairs, Room 212, Mechanic Arts Building. It is in this office that veterans file their certificates of eligibility for educational benefits under the G.I. Bill. All problems which will be encountered by veterans only will be dealt with in this office.

Financial Assistance. Students who will have difficulty remaining in college because of lack of money should inquire about the possibility of securing a loan or grant or scholarship. No student should leave the College because of financial stress without having made such an inquiry. Information may be obtained in the office of the Dean of Administration and Students, Room 204, Russ Hall.

Student Employment. Many students are able to meet their financial obligations by working during some hours of each day. The Placement Office of the College lists jobs which are available on and off campus. They also list the names and qualifications of students wishing to work part time. If you are interested in a job you should be registered in the Placement Office but you should also be using your own initiative in seeking work as many good jobs are not listed in the Placement Office.

Student Information. Bulletin boards are located

in each building on the campus. Check these boards daily to see what announcements are made there which may be of interest to you. The main bulletin boards are located toward the north end of the hall on the second floor of Russ Hall, at the entrance to the Gorilla Den in the Student Center, and outside the west door of the Student Center.

The Collegio, our student newspaper, is published weekly and contains much information of importance to students. Many announcements will be made in your classes to inform you about important happenings on campus.

Housing. Good and comfortable housing for students is known to be an important factor in helping them to be successful in college. A great deal of attention is paid to this problem at KSTC.

If your home is outside of Pittsburg and too far to drive to the campus each day, the office of the Director of Housing will help you to find a place to live. By September, 1957, the College will have places for 305 women and 405 men in College dormitories. For the convenience of those who prefer to live in private homes the College keeps an approved list of such houses. Married couples are accommodated in the 60 units and 11 apartments on the College campus as well as in apartments in the city. Information and application forms may be obtained from the Office of the Director of Housing, Room 203, Russ Hall.

STUDENT HEALTH SERVICE

At each enrollment students pay a student health fee. The money derived from this fee is used to make available the services of a doctor and a nurse as well as other services such as drugs, X-rays,

and hospitalization when these are recommended by the doctor.

The Student Health Center is located on the ground floor of Carney Hall. The doctor is there from 12:30 to 1:30 daily and the nurse from 8:00 to 5:00 daily. Students who have need of these services should report at the health center during these hours. If you are unable to be at school because of illness you should report this fact to the Office of the Dean of Women or the Dean of Men.

Good health is considered to be essential for successful college work. To enable us to help you achieve this each student is required to take a complete physical examination when he enters college as well as in the last semester of his senior year. This service is provided by the College and is arranged for by the College.

We urge that you make full use of the Student Health Services and keep your health in the best possible condition.

STUDENT ASSEMBLY AND ENTERTAINMENT

One o'clock on Tuesday is the regular hour for student assemblies. These assemblies will meet only when announced and are called for special purposes such as pep assemblies, featured speakers, outstanding music programs, etc.

Each student will have an activity card which will admit him to such professional entertainment as the N.B.C. T.V. Opera Company, Isaac Stern, De Paur Infantry Chorus, The Oklahoma Symphony Orchestra, Leon Destina Dance Group, etc. The activity ticket also admits students to all athletic events at the College. Dramatic productions by

the local chapter of Theta Alpha Phi, a student drama organization, are always a pleasant experience to anticipate in each semester. Special programs are produced in seasons such as Christmas and Easter. These are regularly under the sponsorship of the music department assisted by drama students and faculty. Each year a series of meetings entitled "The Great Issues Lectures" presents addresses dealing with important current affairs. A series dealing with Great Books is also presented annually.

The above listing is representative of the type of excellent programs students and faculty at K.S.T.C. are privileged to have available. Students, if they are to have the best possible college experience should attend as many of these functions as possible.

STUDENT CENTER

Our Student Center Building is the most efficient and beautiful union building in this part of the nation. Here students gather for fine food services and for recreation. Besides the main cafeteria food is served at the grill on the main floor and at the snack bar in the Gorilla Den. By special arrangements served meals may be scheduled in the private dining rooms on the second floor. Many formal and informal dances are held annually in the beautiful ball room. Recreation in the Gorilla Den includes dancing, ping pong, pool, cards and conversation in informal groups. Many meetings of students as well as of faculty are held in the various lounges and meeting rooms. The Student Center is your social gathering place while at college and will provide you with many enjoyable experiences.

PORTER LIBRARY

The College maintains a well stocked library for

the use of all citizens of the community. The library is used mostly by college students, however, and the skillful and frequent use of the library often makes the difference between a good student and an excellent student. All students should develop the library habit during their first weeks on our campus.

Several departments of the library should be used frequently by students. The ground floor west of the reserve room contains books extensively used for class assignments. These books may be used for a limited time in the reserve room or may be checked out for overnight one hour before closing time and must be returned at 9:00 o'clock the next day the library is open. A card catalogue of all books in the library will be found in the lobby of the second floor. The main stacks to the west of the lobby on the second floor are open to everyone and books drawn from these may be checked out for a period of two weeks and may be renewed twice. To the east of the lobby on the second floor is the periodicals room where all current periodicals are shelved. South of the main lobby on the second floor is the reference room which houses all reference books. The reference librarian is probably the best person to ask if you have problems relative to your using the library.

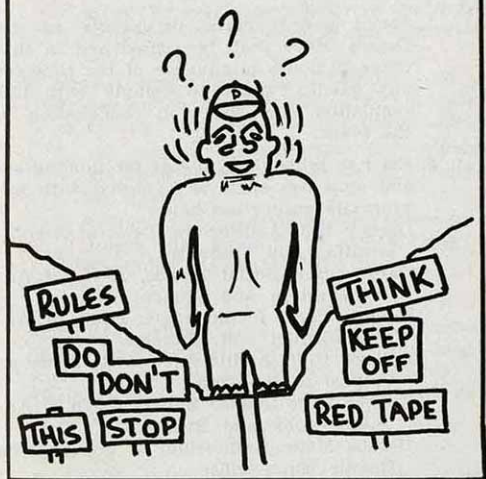
You should become acquainted with all members of the library staff and feel free to ask their assistance at any time. Besides what has been mentioned above the library houses a museum on third floor and a library science room on first floor. Study rooms are located east of the mailing room on first floor. The library is open from 7:45 a.m. to 9:30 p.m. Monday through Thursday, 7:45 a.m. to 5:00 p.m. on

Friday, from 8:00 a.m. to 5:00 p.m. on Saturday, and from 2:00 p.m. to 5:00 p.m. on Sunday.

COLLEGE BOOK STORE

Most students at the College rent their books. For this service each student pays \$5.00 rental fee per semester plus a \$3.00 deposit which is returned to the student when all books are returned to the book store in good condition. The book store also sells new books as well as other supplies generally needed by the college student.

RULES AND REGULATIONS



Policies and Regulations Relating to Student Social Life

Kansas State Teachers College has not set up very many rules and regulations to govern the conduct of its students, but we do have a few and some of them are listed here for your benefit:

I. Scheduling Social Functions

- A. All college social functions shall be scheduled on the College calendar maintained in the office of the Dean of Administration and Students.
 1. Social permit cards procurable in the Dean's Office shall be signed and in that office 72 hours in advance of the time for any event. Failure to comply with this regulation may result in cancellation of the event.
 2. Prior to scheduling, places for holding social activities shall be reserved with appropriate authorities below:
 - Carney Hall Auditorium, Dean of Administration and Students.
 - Carney Hall Social Rooms, Dean of Administration and Students.
 - College Farm picnic areas, Dean of Administration and Students.
 - College High Auditorium or Gymnasium, College High Office.
 - College Lake Shelter Houses, Dean of Administration and Students.
 - Horace Mann Auditorium or Gymnasium, Hoarce Mann Office.
 - Industrial Arts, Room 2, Head, Ind. Arts

Dept.

Music Hall Auditorium, Head of Music Dept.

Physical Education facilities, Head, Phys. Ed. Dept.

Russ Hall, Room 110, Dean of Administration and Students.

Hom Ec. Social Rooms, Dean of Administration.

Student Center Facilities, Student Center Manager.

3. All off-campus social events shall be scheduled within the Pittsburg city limits except by special permission of the Activities Council or the Dean of Administration and Students.

B. Special events shall be scheduled only on Friday and Saturday night while classes are in session, with the following exceptions:

1. Any campus organization may schedule one open house per year on any night of the week.
2. Picnics, dinner meetings, and other social events that close by 9 o'clock may be scheduled any night of the week.

II. Hours

Since the policies governing student rooming houses specify that closing hours for women students shall be one o'clock on Friday and Saturday night, all week-end parties shall close by 12:30.

III. Sponsors

- A. All scheduled social events attended by both men and women shall be sponsored by both

a man and a woman faculty member, both of whom shall sign the social permit card.

- B. Any sponsor or other faculty member signing a social permit card must attend that particular function, or provide a faculty member approved by the Dean of Administration and Students as a substitute who shall sign the social permit card.

IV. Expenses

- A. It is recommended that expenditures on all informal social affairs be limited to two dollars per capita. Expenses in excess of this amount shall be justified to the Dean of Administration and Students upon his request.
- B. Except by special permission of the Dean of Administration and Students, it is mandatory that per capita expenses for formals shall not exceed seven dollars and fifty cents.
- C. Any expenditure of College funds must be approved by the Dean of Administration and Students, and the Comptroller of the College.
- D. The choice of orchestras and the expense attached to their use are subject to the approval of the Dean of Administration and Students.

V. Benefit Parties

Benefit parties by organizations on the campus may be given only with the approval of the Activities Council or the Dean of Administration and Students.

VI. Conduct

- A. Kansas State Teachers College, Pittsburg, does not tolerate the consumption or possession of alcoholic beverages at any College

function of whatever nature on or off the campus, in or on the premises of any organized house, nor the possession or consumption by students in their rooms in private residence.

- B. Each organization or group sponsoring and/or participating in a College activity of any kind is directly responsible to the College for the orderly conduct of its members. This does not, however, relieve the individual who represents the College of responsibility to the College for his own orderly conduct.

Policies Governing Student Activities

Policies Relating to Control of Campus Organizations.

Since both the Student Council and Activities Council are charged with certain responsibilities for campus organizations, all newly established organizations must be approved by both of these bodies. Application for such approval should be made through the office of the Dean of Administration and Students. All campus organizations shall be required to meet whatever standards may be set from time to time by the Student Council and Activities Council for the purpose of improving the quality of organizational activities.

Policies Governing Student Participation

1. The student must have a "C" average and no "F's" during the preceding semester to hold an official position in any organization, either elective or appointive. The sponsor of each organization should initiate a check on the scholastic average

requirement and be responsible to the Dean of Administration and Students for seeing that this requirement is met. This check should be made before nomination or appointments are made.

2. A student shall hold no more than four offices at the same time, no more than two of which may be major offices. Generally speaking, major offices will consist of presidencies of organizations or membership on the Student Council. All other positions shall be considered minor. It is the responsibility of each organization to check on this requirement in the office of the Dean of Administration and Students.

3. All elections and appointments are to be reported to the office of the Dean of Administration and Students, as soon as they are made.

4. No student who is on probation will be permitted to participate in debate, musical activities, or dramatics on an extracurricular basis during the semester in which he is on probation.

6. The Activities Council shall be the final authority on questions regarding eligibility.

Policies Governing Student-Produced Entertainment

1. Activities must meet acceptable standards in terms of institutional precedent. The Activities Council is willing to act in a counseling capacity to organizational leaders and sponsors concerning these standards.

2. Forms to be used for applying for permission to sponsor programs should be obtained in the Office of the Dean of Administration and Students. Approval must also be obtained from the Business Office in the case of those programs for which an admission charge is made.

Entertainment Code

1. No entertainment shall be presented on or off the College campus which in any way uses or implies in its publicity sponsorship by the College which does not first have full approval of the College administrative authorities.

2. All entertainments must conform to acceptable standards for moral decency.

3. Any matter which shall be derogatory to the good name and offices of the College and College officials is prohibited.

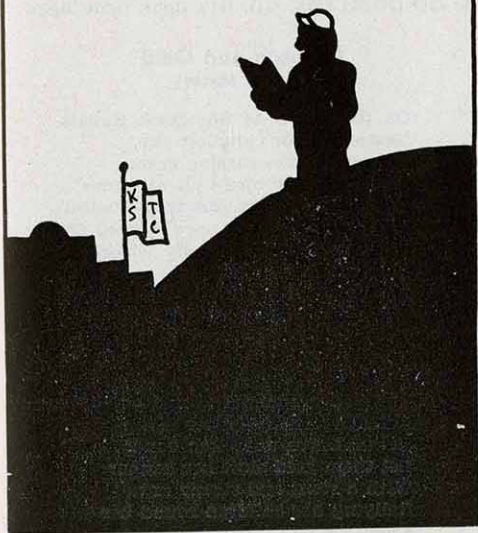
4. Violations of this Code shall be brought before the Discipline Committee for appropriate action.

5. All financial reports shall be made at the College Business Office within five days after the entertainment.

6. Forms to be used for applying for permission to sponsor programs should be obtained in the Office of the Dean of Administration and Students. Approval must also be obtained from the Business Office in the case of the programs for which an admission charge is made.



SCHOOL SONG



SOME FACTS ABOUT PITTSBURG

Kansas State Teachers College is located in a thriving city of 25,000 people, which in turn is situated in one of the most thickly populated areas in Kansas. Pittsburg has always manifested a vigorous and friendly interest in the College and its students, and the following section is included to help you get acquainted with the community in which you will be living while you are attending College.

| | |
|------------------------------------------------|--------------------------|
| Altitude | 945 feet above sea level |
| Area | 4½ square miles |
| Auditoriums (2), seating capacity | 4,000 |
| Banks | 2 |
| Churches | 34 |
| City Government | Commission-City-Manager |
| Golf Courses | 1 |
| Highways, National and State | 4 |
| Hospitals | 1 |
| Newspapers | 2 |
| Parks (3) | 110 acres |
| Radio Station (KOAM) | 5,000 Watts |
| Radio Station (KSEK) | 250 Watts |
| Television Station (KOAM-TV) Ch. 7 | 250,00 Watts |
| Schools | |
| Kansas State Teachers College, Buildings | 22 |
| Public and Parochial: | |
| High Schools | 3 |
| Junior High Schools | 4 |
| Grade Schools | 8 |
| Theaters (3), seating capacity | 2,634 |
| Transportation: | |
| Bus Lines, city | 1 |
| Bus Lines, intercity | 5 |
| Truck Lines | 7 |
| Railroad Systems | 5 |
| Water Supply: (Source) | Deep Wells |

PITTSBURG STREET DIRECTORY

West of Broadway

| | |
|----------------------|----|
| Pine | 1 |
| Walnut | 2 |
| Olive | 3 |
| College | 4 |
| Miles | 5 |
| Catalpa | 6 |
| Woodland | 7 |
| 4th St. Circle | 8 |
| Chestnut | 9 |
| Georgia | 10 |
| Warren | 11 |
| Smith | 12 |

East of Broadway

| | |
|----------------|----|
| Locust | 1 |
| Elm | 2 |
| Joplin | 3 |
| Grand | 4 |
| Smelter | 5 |
| Michigan | 6 |
| Stilwell | 7 |
| Maple | 8 |
| Taylor | 9 |
| Lapham | 10 |
| Tucker | 11 |
| Putnam | 12 |
| Rouse | 13 |
| Fairview | 14 |
| Highland | 15 |
| Water | 16 |

South of 1st St.

| | |
|---------------------|----|
| Rose | 1 |
| Euclid | 2 |
| Kansas | 3 |
| Forest | 4 |
| Park-Martin | 5 |
| Washington | 6 |
| Adams | 7 |
| Jefferson | 8 |
| Webster | 9 |
| Winwood Drive | |
| Monroe | 10 |
| Madison | 11 |
| Jackson | 12 |
| Quincy | 13 |
| Belleville | |
| Morris | 14 |
| Carlton | 15 |
| Williams | 16 |
| Cleveland | 17 |
| Potlitzer | 18 |
| Harrison | 19 |
| Lindburg | 20 |
| Ford | 21 |
| Hudson | 22 |
| Billings | 23 |
| Mead | 24 |

North of 1st St.

First to 27th
Consecutively

INTERESTING PLACES IN THE PITTSBURG AREA

Lincoln Park: 9th and Catalpa Streets. Facilities include wading pool, swimming pool, auditorium, band dome and amphitheater, tennis courts, picnic grounds, baseball park, playground apparatus.

Schlanger Park: East on 4th Street, east of Kansas City Southern tracks. Facilities include wading pool, tennis courts, Community House, and playground facilities.

Crawford County State Park: Four miles north of Fourth Street on US-69. Facilities include picnic ovens, driveways, camping locations, small lakes.

Route 69 Drive-In Motion Picture Theater: Approximately three miles south of Fourth Street on US-69.

Pittsburg Drive-In Theater: Approximately three miles north of Fourth Street on US-69.

Riverton Lake: 23 miles south on US-69, one mile east.

Grand Lake: Miami, Okla.: 48 miles south on US-69.

Elks Country Club: 2 miles south of College on US-69, 3 miles west. Golf course and clubhouse.

Strip Pits: There are many strip pits, privately owned, stocked with fish, ranging generally in a band about six miles wide northeast and southwest of Pittsburg.

State Quail Hatchery: Two miles west on US-160, one mile north, and one mile west. Displays of game fowl.

Memorial Auditorium: Fifth and Pine Streets. Seating capacity, 2,200.

Farlington Lake: About 20 miles northwest of Pittsburg.

College Farm: About 4½ miles southwest of the Campus.

CHURCHES IN PITTSBURG

Assembly of God, 9th St. at Pine
Bethel AME Church, 407 W. Eighth St.
Church of God, 927 E. Fourth Street
Church of God, 1025 E. Fourth Street
Church of God, 720 W. Sixth Street
Church of God, 13th and Tucker Sts.
Church of Jesus Christ of Latter Day Saints, 214½
N. Broadway.
Church of Christ, 1121 South Broadway
Church of God in Christ, 216 W. Eleventh Street
Evangelical United Brethren Church, 405 S. Locust
First Baptist Church, 215 W. Seventh Street
First Christian Church, 116 W. Fifth Street
First Church of Christ, Scientist, 302 W. Euclid St.
First Church of the Nazarene, 904 E. Fourth Street
First Methodist Church, 415 N. Pine Street
First Presbyterian Church, 520 N. Pine Street
First Southern Baptist, 23rd and Locust Sts.
First Spiritualist Church, 115½ W. Fifth Street
Grace Methodist Church, 1903 N. Elm Street
Kingdom Hall (Jehovah Witness), 909 W. 2nd Street
Mt. Hebron Baptist Church, 909 W. 2nd Street
New Hope Baptist Church, 215 W. Eleventh Street
Old Time Gospel Mission, 1001 S. Joplin Street
Pentecostal Mission, 412 N. Fairview Street
Pittsburg Baptist Temple, Chestnut at Euclid Streets
Reorganized Church of Jesus Christ of Latter Day
Saints, 123 W. Washington Street
Salvation Army, 213 E. Fourth Street
St. John's Lutheran Church, 306 W. Third Street
St. Mary's Catholic Church, 916 N. Locust Street

St. Peter's Episcopal Church, 306 W. Euclid Street
Seventh Day Adventist Church, 2011 N. Grand St.
South Broadway Baptist Church, 1322 S. Bdwy. St.
Trinity Baptist Church, Elm at Washington Sts.
United Presbyterian Church, 401 N. Walnut Street
Zion Lutheran Church, 102 W. Jackson

BUS SCHEDULES

Broadway Bus leaves Hudson and Joplin every 20 minutes 6:40 a.m. to 6:40 p.m.

Frontenac Bus—Every hour 6:30 a.m. to 9:30 p.m.

Cross Town Bus—Every 40 minutes 6:30 a.m. to 6:30 p.m.

STUDENT COUNCIL CONSTITUTION

Kansas State Teachers College

(Revised)

PREAMBLE: In order that the students of Kansas State Teachers College may be able to express themselves through a proper medium; and that the intelligence, interest and loyalty of the student body may be utilized in the conduct of the College, this constitution of the Student Council of Kansas State Teachers College of Pittsburg is hereby established.

Article I—Authorities and Power

SECTION 1—This Student Council is established by grant of authority from the Administrative Council of Kansas State Teachers College at Pittsburg. The exercise of its functions shall be subject to such conditions and limitations as the Administrative Council may prescribe.

SECTION 2—Action of the Administrative Council relative to the authorities and power of the Student Council shall be subject to the approval of the President of the College.

Article II—Membership

SECTION 1—The membership of the Student Council shall consist of voting membership as follows:

1. A President, chosen at large by ballot from the Student Body.

2. Four (4) Vice-Presidents, chosen at large by ballot from the Student Body.

3. Four Class Presidents, elected by the class represented.

4. One representative, chosen directly from each social Fraternity and each social Sorority.

5. One representative chosen from the Independent Students Association.

6. A number of representatives elected by the unaffiliated students which will make the number they elect together with the Independent Students' representative equal to the number elected by the social fraternities and social sororities.

7. One (1) graduate student.

SECTION 2—To be eligible for the above offices,

students shall have proper class standing as prescribed in Article IV, and must have at least a C average for all credit courses completed. The Student Council President & Vice-Presidents must have either Junior or Senior Class Standing, as prescribed in Article IV.

SECTION 3—The President of the Student Council shall receive a salary of one (1) dollar per diem for each day that school is in REGULAR session, with the exception of the summer semesters. This salary is to be paid subject to the approval of the Council, said amount to be paid at the end of each month from the Student Council treasury.

SECTION 4—The following shall be non-voting members of the Council:

1. Editor of the Collegio
2. Editor of the Kanza
3. An Administrative Advisor, appointed by the President of the College, subject to the approval of the Council.

Article III—Council Officers & Duties of Same

SECTION 1—The officers of the Council shall be:

1. The President, elected by the Student Body.
2. Four (4) Vice-Presidents, elected by the Student Body:
 - a. Vice-President—Student Government
 - b. Vice-President—Educational Affairs
 - c. Vice-President—Student Affairs
 - d. Vice-President—Human Relations
3. The Secretary, elected by a majority vote of the Council from its membership.
4. The Treasurer, elected by a majority vote of the Council from its membership.

SECTION 2—The President and Four (4) Vice-Presidents shall be elected in the spring school election; the Secretary & Treasurer shall be elected at the first meeting of the New Council.

SECTION 3—The following shall be the duties of the officers of the Student Council:

1. The President shall preside at every meeting and shall enforce the constitution and by-laws of the Council. He may vote on all matters on which the Council shall take action. He shall act as the student body representative in all cases where it needs representation; however, this function may be delegated to other Council members with the

Council's approval. The Student Council President shall have the right to call upon any individual or group to aid him in the discharge of his duties.

2. Vice-Presidents:

a. Student Government—He shall be chairman of the commission on student government; it shall be his responsibility to supervise and direct the commission. He shall, in the absence of the Student Council President, exercise all the duties of the President and any other duties assigned to him by the Student Council President or the Student Council.

b. Educational Affairs—He shall be chairman of the commission on Educational Affairs; it is his responsibility to supervise and direct the commission. He shall, in the absence of the President and the Vice-President in charge of Student Government, exercise all the duties of the President and any other duties assigned to him by the President of the Council or by the Student Council.

c. Student Affairs—He shall be chairman of the commission on Student Affairs. It is his responsibility to supervise and direct the commission. He shall be responsible for any duties assigned to him by the Council President or the Student Council.

d. Human Relations—He shall be chairman of the commission on Human Relations; it is his responsibility to supervise and direct the commission. He shall be responsible for any duties assigned to him by the Council President or the Student Council.

3. Secretary—The secretary shall keep a journal of all the proceedings of the Council; shall read the minutes of each meeting at the succeeding meeting, and shall call the roll, and keep a record of the attendance of Council members at all meetings, the secretary shall preside in the absence of the President or Vice-Presidents.

4. Treasurer—The treasurer shall keep an account of all receipts and expenditures, and shall report such receipts and expenditures to the Council when requested by the President.

Article IV—Elections

SECTION 1—Elections/manner of:

1. The election of the President and four (4) Vice-Presidents of the Council shall take place the last Friday in April; with a primary election having been held the preceding Monday.

2. All class officers—President, Vice-President, Secretary, Treasurer, and Board of Publications Member—for the Senior, Junior, and Sophomore classes shall be elected at an election held on the last Friday in April, with a primary election having been held the preceding Monday.

3. Election of all Freshman class officers—President, Vice-President, Secretary, Treasurer, and Board of Publications Member—shall take place during the first week of October and shall be subject to all regulations outlined in this Constitution.

4. The elections of Student Council Representatives at large—from the fraternities, sororities. Independent Students Association, and the Un-affiliated segment—shall take place on the second (2nd) Tuesday following the General Elections in the manner prescribed as follows:

a. The Independent Representative shall be elected at a meeting called by the President of the Independent Students' Association.

b. The Un-affiliated student representatives shall be elected at a meeting of all campus unaffiliated students called by the President of the Student Council and conducted by the same. The representatives there elected can be Independent, Un-affiliated, or Greek.

c. Each social Fraternity representative shall be elected at a meeting called by the President of the fraternity; the representative shall have either a Freshman, Sophomore, Junior, or Senior class standing.

d. Each Social Sorority representative shall be elected at a meeting called by the President of the sorority; the representative shall have either a Freshman, Sophomore, Junior, or Senior Class standing.

5. At above meetings, election must be by secret ballot and every representative must receive a majority vote to be considered elected.

6. All of the above meetings shall be duly publicized by prior announcement in the Collegio. The Student Council President shall designate at least one member of the Student Council to be present at each of these meetings, and this representative shall certify the results of the election and present a list of the newly elected representatives to the President of the Student Council.

SECTION 2—Any eligible person wishing to run for President of the Council must file a petition to that effect with the President of the Council by the Wednesday before the primary election. Said petition must be signed by at least fifty (50) regularly enrolled full-time students. The Student Council President shall be responsible for checking the candidate's eligibility (class standing & grade average) and returning the petition with his signature and that of the Dean of Students, to the candidate.

SECTION 3—Any eligible person wishing to run for a class office must file a petition to that effect with the President of the Council by the Wednesday before the primary election. Said petition must be signed by at least twenty-five (25) regularly enrolled full-time members of the class of which the person desires to become an officer. The petition must state the class and the office for which the candidate wishes to run.

SECTION 4—The qualifications for the four (4) Vice-Presidents are the same as for President.

SECTION 5—The two persons receiving the highest number of votes for each office at the primary election shall be considered nominees for the general election. In the General election the candidate receiving the highest number of votes for each office shall be declared elected.

SECTION 6—Ballots for the primary and general election, shall be printed or mimeographed and all voting shall be done in secret.

SECTION 7—In any case of a tie vote, the Council shall, by majority action, cast the deciding vote.

SECTION 8—In case there is no candidate for an office the Student Council shall have the power of appointing a person to fill the office.

SECTION 9—If, for any reason, any class officer has to give up his office before the last day in September, his successor shall be elected at a special election to be held in conjunction with the Freshman class election, in the first week of October. All election procedures as outlined in this constitution shall be followed. If any vacancy occurs after the last day in September the vacancy shall

be filled by a method to be prescribed by the Council.

SECTION 10—The ballots shall be counted after the polls have been closed on election day by a committee appointed by the President of the Council, subject to approval of the Council, and three faculty members appointed by the Dean of Students.

SECTION 11—If, for any reason, the office of the President of the Student Council becomes vacant during the school year, the Vice-Presidents shall succeed to the Presidency. The order of succession shall be in accordance with Article II, Section 3—2abcd. The term shall run no longer than the duration of the unexpired term.

SECTION 12—An election board shall be appointed by the Student Council President, subject to the approval of the Council. The duties of this board shall be:

1. To see that no candidate begins campaigning until his petition has been submitted and approved by the President of the Student Council and the Dean of Students.
2. To allow no campaigning by candidates for the office of independent groups until after the general election for class offices. To set up and enforce regulations governing campaigning in and about polling places.
3. To regulate the use of public address systems for campaigning on or near the campus.
4. To specify methods of distributing and posting printed campaign material.
5. To report to the Student Council, for action, any irregularities resulting from campaigning.
6. To post a list of election procedure rules on bulletin boards in all main buildings.
7. To designate persons or groups to operate the polling booths, making certain that at least two people are present at each booth, at all times.
8. To set the hours that polling places will be open, with a minimum of six hours on both the primary and general election days.
9. To see that the polling places are put up and operated in Russ Hall, Carney Hall, and in the Industrial Arts Building.
10. To specify exact procedure to be followed at polling places.

11. To supervise and certify elections as specified in Article IV, Section 2.

12. To specify election procedure for class officers and Student Council President not specifically provided for in this constitution.

SECTION 13—Infractions of any rules as set by the Election Board may result in disqualification of the candidate by the Student Council.

SECTION 14—No method of prior registration shall be used as a requisite for voting. A person's activity ticket shall entitle him to vote; if he meets the other qualifications as listed elsewhere in this constitution.

SECTION 15—The following schedule shall be the basis for determining the class standing of both the candidates and the voters in all elections. The number of hours shall be the total that the student will have at the close of the spring semester, exclusive of physical education courses:

0-11 hours: Ineligible to vote in the spring elections; eligible as candidate and/or voter in freshman class election the following October.

12-44 hours: Eligible as candidate and/or voter in sophomore class election.

45-77 hours: Eligible as candidate and/or voter in junior class election.

78-108 hours: Eligible as candidate and/or voter in senior class election.

Over 109 hours: Ineligible as candidate or voter in CLASS elections.

NOTE! All regularly enrolled students with an activity ticket and who have not made application for a degree, or those who have made application for a degree and have applied for work in the graduate school are eligible as candidate and voter for Student Council representatives at large and are eligible as voter for President and Vice-President of the Student Council in the Spring Election.

Article V

SECTION 1—The newly-elected Student Council shall take office as the student governing body on the third (3rd) Tuesday following the general class election, at a joint meeting of the old and new Councils called by the retiring President. At this time all ledgers, minutes, and papers pertaining to the Student Council shall be turned over to the

newly elected President, pending election of the new Student Council officers.

Article VI

SECTION 1—Any member of the Council who absents himself two consecutive times from regular meetings without proper excuse, or who proves himself a detriment to the Council, may be removed by a two-thirds vote of the Council membership.

SECTION 2—The Council may, by a vote of two-thirds of its membership, remove any of its members for incompetence, negligence, or immorality, after notice and fair hearing of a person so charged. The student body may, by means of an election after presentation of a petition signed by at least two-hundred members of the student body, recall any member of the council for any serious offense. The member so removed may not be a candidate for re-election at the next regular election.

Article VII

SECTION 1—The Council shall constitute a body to determine any or all policies affecting the best interests of the student body, provided there is already in existence no other organization to which the settlement of the same by reason of its origin or nature should be referred. The Council may, from time to time, initiate new policies or measures as it sees fit.

SECTION 2—Two-thirds of the Council membership shall constitute a quorum. No action shall be legally binding unless it is acted upon by a quorum.

SECTION 3—There shall be one regular meeting of the Student Council every week of the school year, excepting the Summer Session, and as many special meetings as the President of the Council may see fit to call.

Article VIII

Powers and Duties of the Student Council

SECTION 1—Powers and duties of the Student Council shall be:

- a. To appoint student members to all student-faculty committees.
- b. To have charge of school elections.
- c. To approve all bills drawn on the Council treasury.

d. To act upon the application of any group desiring to form a new campus organization.

e. To set up a racial relations board to study and to assist in determining policies affecting various racial groups on the campus.

f. To establish and maintain a pep club.

g. To assist in the determination of policies governing student activities in the Student Union Building.

h. To actively promote student attendance at all school functions.

i. To establish a National Student Association Committee to handle all National Student Association affairs.

Article IX

SECTION 1—Any petition requesting action on any matter within the jurisdiction of the Student Council must contain the names of a majority of the regularly enrolled college student body, and be presented to the President of the Student Council. The petition shall be read at the next regularly scheduled meeting of the Council and shall be entered in the minutes. The wishes or requests contained in the petition shall be faithfully carried out by the Council as long as said petition requires no action which is prohibited or contrary to this constitution or to the established policies of the college.

SECTION 2—Any dispute arising, whatsoever, shall be taken before the administrative council, this being the final appeal, and the judgment of the administrative council shall be final.

Article X

SECTION 1—The rules contained in Roberts Rules of Order shall govern the Student Council in all cases to which they are applicable, and in which they are not inconsistent with this constitution.

Article XI

SECTION 1—This constitution may be amended by a two-thirds vote of all the members of the Council, and a majority vote of the students present at either a regular assembly, or at a special meeting of all students, called by the President of the Student Council. Council action must precede action by the student body. An announcement of the proposed

amendment must be made at least two weeks prior to the vote taken in the Council.

Article XIII

This constitution shall become effective after approval by the student body, the Dean of Students, and the President of the College.

Amendment 1

Resolved: That the graduate organization of Kansas State Teachers College be granted one (1) representative of the Student Council, such representative to be chosen according to the requirements of the Constitution of the Student Council regarding the selection of representatives from clubs.

SCHEDULE

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------|--------|---------|-----------|----------|--------|----------|
| 8:00 | | | | | | |
| 9:00 | | | | | | |
| 10:00 | | | | | | |
| 11:00 | | | | | | |
| 12:00 | | | | | | |
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